

**Arbuckle Parks and Recreation District**

**PO Box 1376**

**Arbuckle, CA 95912**

**January 21, 2020**

**7:00**

309 5<sup>th</sup> Street, Arbuckle

**meeting Agenda**

**1. ROLL CALL OF OFFICERS / MEMBERS**

- a. Susie Lytal – Member
- b. Chuck Wayman-Vice Chair
- c. Andrew Pina-Treasurer
- d. Jody Ehrke-Secretary
- e. Ellen Voorhees-Chair

- 2. APPROVE AGENDA AND ADDING ITEMS TO THE POSTED AGENDA** - In order to add an item to the agenda, it must fit into one of the following categories: a) A majority determination that an emergency (as defined by the Brown Act) exists; or b) A 4/5ths determination that the need to take action that arose subsequent to the agenda being posted.

**APPROVAL OF MINUTES OF THE PREVIOUS MEETING- November, 2019**

**3. TREASURER'S REPORT**

- a. Account Balances (County & Umpqua)
- b. Approve monthly bills

**4. PUBLIC COMMENTS**

*Members of the audience wishing to address the APRD regarding APRD business (other than Public Hearing items) may do so at this time. When recognized by the President, please state your name and addresses for the record. Comments will be limited to three (3) minutes unless the Chair specifically grants further time. The Board reserves the right to terminate public comments at any time.*

**5. Old Business**

- a. Rental agreement APRD/ARC
- b. Programs
- c. Santa Recap

**6. New Business**

- a. Basketball program meeting
- b. Possible purchase of lawn mowers
- c. Basketball concerns

**Arbuckle Parks and Recreation District**

**PO Box 1376**

**Arbuckle, CA 95912**

**February 17, 2020**

**7:00**

309 5<sup>th</sup> Street, Arbuckle

**meeting Agenda**

**1. ROLL CALL OF OFFICERS / MEMBERS**

- a. Susie Lytal – Member
- b. Chuck Wayman-Vice Chair
- c. Andrew Pina-Treasurer
- d. Jody Ehrke-Secretary
- e. Ellen Voorhees-Chair

- 2. APPROVE AGENDA AND ADDING ITEMS TO THE POSTED AGENDA** - In order to add an item to the agenda, it must fit into one of the following categories: a) A majority determination that an emergency (as defined by the Brown Act) exists; or b) A 4/5ths determination that the need to take action that arose subsequent to the agenda being posted.

**APPROVAL OF MINUTES OF THE PREVIOUS MEETING- November, 2019**

**3. TREASURER'S REPORT**

- a. Account Balances (County & Umpqua)
- b. Approve monthly bills

**4. PUBLIC COMMENTS**

*Members of the audience wishing to address the APRD regarding APRD business*

*(other than Public Hearing items) may do so at this time. When recognized by the President, please state your name and addresses for the record. Comments will be limited to three (3) minutes unless the Chair specifically grants further time. The Board reserves the right to terminate public comments at any time.*

**5. Old Business**

- a. Programs
- b. Basketball meetings at APRD and County Wide
- c. Contract with Spyers Mowing

**6. New Business**

- a. Perkins Committee
- b. Colusa County funding projects from CDBG Program Income Fund

**Arbuckle Parks and Recreation District**

**PO Box 1376**

**Arbuckle, CA 95912**

**march 16, 2020**

**7:00**

309 5<sup>th</sup> Street, Arbuckle

**meeting Agenda**

**1. ROLL CALL OF OFFICERS / MEMBERS**

- a. Susie Lytal – Member
- b. Chuck Wayman-Vice Chair
- c. Andrew Pina-Treasurer
- d. Jody Ehrke-Secretary
- e. Ellen Voorhees-Chair

- 2. APPROVE AGENDA AND ADDING ITEMS TO THE POSTED AGENDA** - In order to add an item to the agenda, it must fit into one of the following categories: a) A majority determination that an emergency (as defined by the Brown Act) exists; or b) A 4/5ths determination that the need to take action that arose subsequent to the agenda being posted.

**APPROVAL OF MINUTES OF THE PREVIOUS MEETING- November, 2019**

**3. TREASURER'S REPORT**

- a. Account Balances (County & Umpqua)
- b. Approve monthly bills

**4. PUBLIC COMMENTS**

*Members of the audience wishing to address the APRD regarding APRD business (other than Public Hearing items) may do so at this time. When recognized by the President, please state your name and addresses for the record. Comments will be*

*limited to three (3) minutes unless the Chair specifically grants further time. The Board reserves the right to terminate public comments at any time.*

**5. Old Business**

- a. Programs-T ball clinic
- b. Contract with Spyers Mowing

**6. New Business**

- a. Colusa County funding projects from CDBG Program Income Fund
- b. Approval of Resolution 20-1, directing preparation of the engineer's report for the continuation of the parks and recreation maintenance assessment district
- c. Pool
- d. Future resolution dates and annual meeting date
- e. Corona virus protocol
- f. Park Improvement

**Arbuckle Parks and Recreation District**

**PO Box 1376**

**Arbuckle, CA 95912**

**May 18, 2020**

**7:00**

309 5<sup>th</sup> Street, Arbuckle

**meeting Agenda**

**1. ROLL CALL OF OFFICERS / MEMBERS**

- a. Susie Lytal – Member
- b. Chuck Wayman-Vice Chair
- c. Andrew Pina-Treasurer
- d. Jody Ehrke-Secretary
- e. Ellen Voorhees-Chair

- 2. APPROVE AGENDA AND ADDING ITEMS TO THE POSTED AGENDA** - In order to add an item to the agenda, it must fit into one of the following categories: a) A majority determination that an emergency (as defined by the Brown Act) exists; or b) A 4/5ths determination that the need to take action that arose subsequent to the agenda being posted.

**APPROVAL OF MINUTES OF THE PREVIOUS MEETING-March 16, 2020**

**3. TREASURER’S REPORT (this will be tabled)**

- a. Account Balances (County & Umpqua)
- b. Approve monthly bills

**4. PUBLIC COMMENTS**

*Members of the audience wishing to address the APRD regarding APRD business (other than Public Hearing items) may do so at this time. When recognized by the President, please state your name and addresses for the record. Comments will be*

*limited to three (3) minutes unless the Chair specifically grants further time. The Board reserves the right to terminate public comments at any time.*

**5. Old Business**

- a. Review of Resolution 20-1, passed on March 16<sup>th</sup> 2020, directing preparation of the engineer's report for the continuation of the parks and recreation maintenance assessment district

**6. New Business**

- a. Pool
- b. Future resolution dates and annual meeting date
- c. Aerobics
- d. Basketball backboard
- e. Softball
- f. Passage of Resolution 20-2, a resolution of intention to continue to levy the assessments for fiscal year 2016-2017, preliminarily approving engineer's report, and providing for notice of public hearing.
- g. June 15<sup>th</sup>, 2020 annual meeting date



**Arbuckle Parks and Recreation District**  
PO Box 1376 ~ 309 5<sup>th</sup> Street, Arbuckle, CA 95912  
**June 15, 2020**  
**7 p.m.**

**Annual Meeting and Regular Meeting Agenda**

**I. CALL TO ORDER**

**ROLL CALL OF OFFICERS / MEMBERS**

Ellen Voorhees – Chairperson

Jody Ehrke – Secretary

Andrew Pina – Treasurer

Chuck Wayman – Vice Chairperson

Susie Lytal-Member

Mary Grimmer – Manager

**II. AGENDA & MINUTES**

**APPROVE AGENDA AND ADDING ITEMS TO THE POSTED AGENDA**

In order to add an item to the agenda, it must fit into one of the following categories: a) A majority determination that an emergency (as defined by the Brown Act) exists; or b) A 4/5ths determination that the need to take action that arose subsequent to the agenda being posted.

**APPROVAL OF MINUTES OF THE PREVIOUS MEETINGS –May 18th, 2020**

**III. TREASURER’S REPORT**

- a. Account Balances (County & Umpqua)
- b. Approve Monthly Bills

**\_ IV. PUBLIC COMMENTS**

*Members of the audience wishing to address the APRD regarding APRD business (other than Public Hearing items) may do so at this time. When recognized by the President, please state your name and addresses for the record. Comments will be limited to three (3) minutes unless the Chair specifically grants further time. The Board reserves the right to terminate public comments at any time.*

**V. OLD BUSINESS**

1. Programs
  - i. Softball
  - ii. Men’s Basketball
2. Pool
  - i. Donation boxes
  - ii. Snack bar
3. Events - Movie in the Park
4. Covid Protocols
5. Park Rentals
  - i. Jr Bears renew of park rental contract approval

- ii. Request by Travel Baseball team
- 6. Review Resolution 20-1, passed on April 20th, directing preparation of the engineer's report for the continuation of the parks and recreation maintenance assessment district.
- 7. Review Resolution 20-2, passed on May 18th, a resolution of intention to continue to levy the assessments for fiscal year 2020-2021, preliminarily approving engineer's report, and providing for notice of public hearing.

**VI. NEW BUSINESS**

- a. Public Hearing for the passage of Resolution 20-3, approving the engineer's report, confirming diagram and assessment, and ordering the continuation of the levy of assessment for the fiscal year 2020-2021.

**Arbuckle Parks and Recreation District**  
PO Box 1376 ~ 309 5<sup>th</sup> Street, Arbuckle, CA 95912  
**August 17, 2020**  
**7 p.m.**

**Regular Meeting Agenda**

**I. CALL TO ORDER**

**ROLL CALL OF OFFICERS / MEMBERS**

Ellen Voorhees – Chairperson

Jody Ehrke – Secretary

Andrew Pina – Treasurer

Chuck Wayman – Vice Chairperson

Susie Lytal-Member

Mary Grimmer – Manager

**II. AGENDA & MINUTES**

**APPROVE AGENDA AND ADDING ITEMS TO THE POSTED AGENDA**

In order to add an item to the agenda, it must fit into one of the following categories: a) A majority determination that an emergency (as defined by the Brown Act) exists; or b) A 4/5ths determination that the need to take action that arose subsequent to the agenda being posted.

**APPROVAL OF MINUTES OF THE PREVIOUS MEETING and Annual Meeting –June 15th, 2020**

**III. TREASURER’S REPORT**

- a. Account Balances (County & Umpqua)
- b. Approve Monthly Bills

**IV. PUBLIC COMMENTS**

*Members of the audience wishing to address the APRD regarding APRD business (other than Public Hearing items) may do so at this time. When recognized by the President, please state your name and addresses for the record. Comments will be limited to three (3) minutes unless the Chair specifically grants further time. The Board reserves the right to terminate public comments at any time.*

**V. NEW BUSINESS**

1. Resolution 20-04 - Grant 68 project
2. Grant 68

**OLD BUSINESS**

1. Programs
  - i. Youth basketball and Men’s Basketball
2. Pool
3. Covid Protocols
4. Park Rentals
  - i. Jr Bears renew of park rental contract approval
  - ii. Little League

**Arbuckle Parks and Recreation District**  
PO Box 1376 ~ 309 5<sup>th</sup> Street, Arbuckle, CA 95912  
**September 21, 2020**  
**7 p.m.**

**Regular Meeting Agenda**

**I. CALL TO ORDER**

**ROLL CALL OF OFFICERS / MEMBERS**

Ellen Voorhees – Chairperson

Jody Ehrke – Secretary

Andrew Pina – Treasurer

Chuck Wayman – Vice Chairperson

Susie Lytal-Member

Mary Grimmer – Manager

**II. AGENDA & MINUTES**

**APPROVE AGENDA AND ADDING ITEMS TO THE POSTED AGENDA**

In order to add an item to the agenda, it must fit into one of the following categories: a) A majority determination that an emergency (as defined by the Brown Act) exists; or b) A 4/5ths determination that the need to take action that arose subsequent to the agenda being posted.

**APPROVAL OF MINUTES OF THE PREVIOUS MEETING and Annual Meeting –June 15th, 2020 and August 17, 2020**

**III. TREASURER’S REPORT**

- a. Account Balances (County & Umpqua)
- b. Approve Monthly Bills

**IV. PUBLIC COMMENTS**

*Members of the audience wishing to address the APRD regarding APRD business (other than Public Hearing items) may do so at this time. When recognized by the President, please state your name and addresses for the record. Comments will be limited to three (3) minutes unless the Chair specifically grants further time. The Board reserves the right to terminate public comments at any time.*

**V. NEW BUSINESS**

1. Resolution 20-05 - a resolution of the Arbuckle Parks and Recreation board adopting the fiscal year 2020-2021 final budget for special districts operating funds
2. Halloween Event

**VI. OLD BUSINESS**

1. Programs
2. Resolution 20-04 - Grant 68 project

**Arbuckle Parks and Recreation District**  
PO Box 1376 ~ 309 5<sup>th</sup> Street, Arbuckle, CA 95912  
**October 19, 2020**  
**7 p.m.**

**Regular Meeting Agenda**

**I. CALL TO ORDER**

**ROLL CALL OF OFFICERS / MEMBERS**

Ellen Voorhees – Chairperson

Jody Ehrke – Secretary

Andrew Pina – Treasurer

Chuck Wayman – Vice Chairperson

Susie Lytal-Member

Mary Grimmer – Manager

**II. AGENDA & MINUTES**

**APPROVE AGENDA AND ADDING ITEMS TO THE POSTED AGENDA**

In order to add an item to the agenda, it must fit into one of the following categories: a) A majority determination that an emergency (as defined by the Brown Act) exists; or b) A 4/5ths determination that the need to take action that arose subsequent to the agenda being posted.

**APPROVAL OF MINUTES OF THE PREVIOUS MEETING –September 21, 2020**

**III. TREASURER’S REPORT**

- a. Account Balances (County & Umpqua)
- b. Approve Monthly Bills

**IV. PUBLIC COMMENTS**

*Members of the audience wishing to address the APRD regarding APRD business (other than Public Hearing items) may do so at this time. When recognized by the President, please state your name and addresses for the record. Comments will be limited to three (3) minutes unless the Chair specifically grants further time. The Board reserves the right to terminate public comments at any time.*

**V. NEW BUSINESS**

1. Santa Event
2. Dog Stations at parks
3. Signage at parks
  - a. ARC requesting more no smoking signs
  - b. COVID signs at Balfour are missing

**VI. OLD BUSINESS**

1. Program
2. Grant 68 project

**Arbuckle Parks and Recreation District**  
PO Box 1376 ~ 309 5<sup>th</sup> Street, Arbuckle, CA 95912  
**November 16, 2020**  
**7 p.m.**

**Regular Meeting Agenda**

**I. CALL TO ORDER**

**ROLL CALL OF OFFICERS / MEMBERS**

Ellen Voorhees – Chairperson

Jody Ehrke – Secretary

Andrew Pina – Treasurer

Chuck Wayman – Vice Chairperson

Susie Lytal-Member

Mary Grimmer – Manager

**II. AGENDA & MINUTES**

**APPROVE AGENDA AND ADDING ITEMS TO THE POSTED AGENDA**

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**APPROVAL OF MINUTES OF THE PREVIOUS MEETING –October 19, 2020**

**III. TREASURER’S REPORT**

- a. Account Balances (County & Umpqua)
- b. Approve Monthly Bills

**IV. PUBLIC COMMENTS**

*Members of the audience wishing to address the APRD regarding APRD business (other than Public Hearing items) may do so at this time. When recognized by the President, please state your name and addresses for the record. Comments will be limited to three (3) minutes unless the Chair specifically grants further time. The Board reserves the right to terminate public comments at any time.*

**V. NEW BUSINESS**

1. Post Office - rocks
2. Soccer Net at Balfour
3. Junior Bears - Football season

**VI. OLD BUSINESS**

1. Program
2. Grant 68 project
3. Santa Event / Gingerbread contest
4. Park Rental Fees
  - i. Junior Bears
  - ii. Arbuckle Little League
5. Park Improvements
  - i. Benches
  - ii. Garbage cans