

**Arbuckle Parks and Recreation District**  
PO Box 1376 ~ 309 5<sup>th</sup> Street, Arbuckle, CA 95912  
**January 18, 2021**  
**7 p.m.**

**Regular Meeting Agenda**

**I. CALL TO ORDER**

**ROLL CALL OF OFFICERS / MEMBERS**

Ellen Voorhees – Chairperson

Jody Ehrke – Secretary

Andrew Pina – Treasurer

Chuck Wayman – Vice Chairperson

Susie Lytal-Member

Mary Grimmer – Manager

**II. AGENDA & MINUTES**

**APPROVE AGENDA AND ADDING ITEMS TO THE POSTED AGENDA**

In order to add an item to the agenda, it must fit into one of the following categories: a) A majority determination that an emergency (as defined by the Brown Act) exists; or b) A 4/5ths determination that the need to take action that arose subsequent to the agenda being posted.

**APPROVAL OF MINUTES OF THE PREVIOUS MEETING –November 16, 2020**

**III. TREASURER’S REPORT**

- a. Account Balances (County & Umpqua)
- b. Approve Monthly Bills

**IV. PUBLIC COMMENTS**

*Members of the audience wishing to address the APRD regarding APRD business (other than Public Hearing items) may do so at this time. When recognized by the President, please state your name and addresses for the record. Comments will be limited to three (3) minutes unless the Chair specifically grants further time. The Board reserves the right to terminate public comments at any time.*

**V. NEW BUSINESS**

- 1. Skate Park Request
- 2. Wage Increase for employees?

**VI. OLD BUSINESS**

- 1. Programs
- 2. Grant 68 project
- 3. Park Rental Fees
  - i. Junior Bears
  - ii. Arbuckle Little League
- 4. Park Improvements

**Arbuckle Parks and Recreation District**  
PO Box 1376 ~ 309 5<sup>th</sup> Street, Arbuckle, CA 95912

**February 15, 2021**  
**7 p.m.**

**Regular Meeting Agenda**

**I. CALL TO ORDER**

**ROLL CALL OF OFFICERS / MEMBERS**

Ellen Voorhees – Chairperson

Jody Ehrke – Secretary

Andrew Pina – Treasurer

Chuck Wayman – Vice Chairperson

Susie Lytal-Member

Mary Grimmer – Manager

**II. AGENDA & MINUTES**

**APPROVE AGENDA AND ADDING ITEMS TO THE POSTED AGENDA**

In order to add an item to the agenda, it must fit into one of the following categories: a) A majority determination that an emergency (as defined by the Brown Act) exists; or b) A 4/5ths determination that the need to take action that arose subsequent to the agenda being posted.

**APPROVAL OF MINUTES OF THE PREVIOUS MEETING –January 18, 2021**

**III. TREASURER’S REPORT**

- a. Account Balances (County & Umpqua)
- b. Approve Monthly Bills

**IV. PUBLIC COMMENTS**

*Members of the audience wishing to address the APRD regarding APRD business (other than Public Hearing items) may do so at this time. When recognized by the President, please state your name and addresses for the record. Comments will be limited to three (3) minutes unless the Chair specifically grants further time. The Board reserves the right to terminate public comments at any time.*

**V. NEW BUSINESS**

- 1. Hiring cycle for new employees
- 2. Resolution 21-02 - Consolidation of Future General District Elections

**VI. OLD BUSINESS**

- 1. Programs
  - i. Aerobics
  - ii. Tball Clinic
- 2. Grant 68 project
- 3. Park Rental Fees
  - i. Junior Bears
  - ii. Arbuckle Little League

**Arbuckle Parks and Recreation District**  
PO Box 1376 ~ 309 5<sup>th</sup> Street, Arbuckle, CA 95912  
**March 15, 2021**  
**7 p.m.**

**Regular Meeting Agenda**

**I. CALL TO ORDER**

**ROLL CALL OF OFFICERS / MEMBERS**

Ellen Voorhees – Chairperson

Jody Ehrke – Secretary

Andrew Pina – Treasurer

Chuck Wayman – Vice Chairperson

Susie Lytal-Member

Mary Grimmer – Manager

**II. AGENDA & MINUTES**

**APPROVE AGENDA AND ADDING ITEMS TO THE POSTED AGENDA**

In order to add an item to the agenda, it must fit into one of the following categories: a) A majority determination that an emergency (as defined by the Brown Act) exists; or b) A 4/5ths determination that the need to take action that arose subsequent to the agenda being posted.

**APPROVAL OF MINUTES OF THE PREVIOUS MEETING** – January 18, 2021 & February 15, 2021

**III. TREASURER’S REPORT**

- a. Account Balances (County & Umpqua)
- b. Approve Monthly Bills

**IV. PUBLIC COMMENTS**

*Members of the audience wishing to address the APRD regarding APRD business (other than Public Hearing items) may do so at this time. When recognized by the President, please state your name and addresses for the record. Comments will be limited to three (3) minutes unless the Chair specifically grants further time. The Board reserves the right to terminate public comments at any time.*

**V. NEW BUSINESS**

- 1. Resolution 21-01 - SCI- preparation of the Annual Report
- 2. Park Improvements funds to be moved from fund 03175 to 03177
  - a. Funds to be used with Prop 68

**VI. OLD BUSINESS**

- 1. Programs
  - i. Aerobics
  - ii. Tball Clinic
- 2. Grant 68 project
- 3. Park Rental Fees
  - i. Junior Bears
  - ii. Arbuckle Little League

**Arbuckle Parks and Recreation District**  
PO Box 1376 ~ 309 5<sup>th</sup> Street, Arbuckle, CA 95912  
**April 19, 2021**  
**7 p.m.**

**Regular Meeting Agenda**

**I. CALL TO ORDER**

**ROLL CALL OF OFFICERS / MEMBERS**

Ellen Voorhees – Chairperson

Jody Ehrke – Secretary

Andrew Pina – Treasurer

Chuck Wayman – Vice Chairperson

Susie Lytal-Member

Mary Grimmer – Manager

**II. AGENDA & MINUTES**

**APPROVE AGENDA AND ADDING ITEMS TO THE POSTED AGENDA**

In order to add an item to the agenda, it must fit into one of the following categories: a) A majority determination that an emergency (as defined by the Brown Act) exists; or b) A 4/5ths determination that the need to take action that arose subsequent to the agenda being posted.

**APPROVAL OF MINUTES OF THE PREVIOUS MEETING – March 15, 2021**

**III. TREASURER'S REPORT**

- a. Account Balances (County & Umpqua)
- b. Approve Monthly Bills

**IV. PUBLIC COMMENTS**

*Members of the audience wishing to address the APRD regarding APRD business (other than Public Hearing items) may do so at this time. When recognized by the President, please state your name and addresses for the record. Comments will be limited to three (3) minutes unless the Chair specifically grants further time. The Board reserves the right to terminate public comments at any time.*

**V. NEW BUSINESS**

- 1. Arbuckle Swimming Pool
- 2. Train Depot and Memorial Park
- 3. PG&E- downtown parks
- 4. Adult Softball
- 5. Lifeguard class fees

**VI. OLD BUSINESS**

- 1. Programs
  - i. Aerobics
  - ii. Tball Clinic
- 2. Grant 68 project
  - i. Colusa County request letter
- 3. Park Rental Fees
  - i. Arbuckle Little League 2021-2022

**Arbuckle Parks and Recreation District**  
PO Box 1376 ~ 309 5<sup>th</sup> Street, Arbuckle, CA 95912  
**May 17, 2021**  
**7 p.m.**

**Regular Meeting Agenda**

**I. CALL TO ORDER**

**ROLL CALL OF OFFICERS / MEMBERS**

Ellen Voorhees – Chairperson

Jody Ehrke – Secretary

Andrew Pina – Treasurer

Chuck Wayman – Vice Chairperson

Susie Lytal-Member

Mary Grimmer – Manager

**II. AGENDA & MINUTES**

**APPROVE AGENDA AND ADDING ITEMS TO THE POSTED AGENDA**

In order to add an item to the agenda, it must fit into one of the following categories: a) A majority determination that an emergency (as defined by the Brown Act) exists; or b) A 4/5ths determination that the need to take action that arose subsequent to the agenda being posted.

**APPROVAL OF MINUTES OF THE PREVIOUS MEETING    April 19, 2021**

**III. TREASURER'S REPORT**

1. Account Balances (County & Umpqua)
2. Approve Monthly Bills
3. SCI Budget review

**IV. PUBLIC COMMENTS**

*Members of the audience wishing to address the APRD regarding APRD business (other than Public Hearing items) may do so at this time. When recognized by the President, please state your name and addresses for the record. Comments will be limited to three (3) minutes unless the Chair specifically grants further time. The Board reserves the right to terminate public comments at any time.*

**V. NEW BUSINESS**

1. Movie in the Park
2. Updated Bios for Website
3. Updated Health Declaration Form

**VI. OLD BUSINESS**

1. Train Depot and Memorial Park
2. PG&E downtown parks
3. Adult Softball
  - a. Review new Code of Conduct
4. Grant 68 Project
5. Swimming Pool
  - a. Summer School with PJUSD
    - i. Cost of Manager
  - b. Programs
  - c. Public Swim - Free Swim Donations
6. Programs
  - a. Aerobics
  - b. Tball Clinic

**Arbuckle Parks and Recreation District**  
PO Box 1376 ~ 309 5<sup>th</sup> Street, Arbuckle, CA 95912  
**June 6, 2021**  
**6 p.m.**

**Regular Meeting Agenda**

**I. CALL TO ORDER**

**ROLL CALL OF OFFICERS / MEMBERS**

Ellen Voorhees – Chairperson

Jody Ehrke – Secretary

Andrew Pina – Treasurer

Chuck Wayman – Vice Chairperson

Susie Lytal-Member

Mary Grimmer – Manager

**II. AGENDA & MINUTES**

**APPROVE AGENDA AND ADDING ITEMS TO THE POSTED AGENDA**

In order to add an item to the agenda, it must fit into one of the following categories: a) A majority determination that an emergency (as defined by the Brown Act) exists; or b) A 4/5ths determination that the need to take action that arose subsequent to the agenda being posted.

**APPROVAL OF MINUTES OF THE PREVIOUS MEETING May 17, 2021**

**III. TREASURER'S REPORT**

1. Account Balances (County & Umpqua)
2. Approve Monthly Bills
3. SCI Budget review
4. Passage of Resolution 21-2, adopting the fiscal year 2021-2022 final budget for special district operation funds #03175, #03176, #03177 & #03178.

**IV. PUBLIC COMMENTS**

*Members of the audience wishing to address the APRD regarding APRD business (other than Public Hearing items) may do so at this time. When recognized by the President, please state your name and addresses for the record. Comments will be limited to three (3) minutes unless the Chair specifically grants further time. The Board reserves the right to terminate public comments at any time.*

**V. NEW BUSINESS**

1. College City land

**VI. OLD BUSINESS**

1. Train Depot and Memorial Park
2. PG&E downtown parks
3. Updated Bios for Website
4. Grant 68 Project
5. Movie in the Park
6. Swimming Pool
  - a. Summer School with PJUSD
  - b. Programs
  - c. Public Swim - Free Swim Donations
7. Programs
  - a. Aerobics
  - b. Softball

**Arbuckle Parks and Recreation District**  
PO Box 1376 ~ 309 5<sup>th</sup> Street, Arbuckle, CA 95912  
**June 21, 2021**  
**7 p.m.**

**Regular Meeting Agenda**

**I. CALL TO ORDER**

**ROLL CALL OF OFFICERS / MEMBERS**

Ellen Voorhees – Chairperson

Jody Ehrke – Secretary

Andrew Pina – Treasurer

Chuck Wayman – Vice Chairperson

Susie Lytal-Member

Mary Grimmer – Manager

**II. AGENDA & MINUTES**

**APPROVE AGENDA AND ADDING ITEMS TO THE POSTED AGENDA**

In order to add an item to the agenda, it must fit into one of the following categories: a) A majority determination that an emergency (as defined by the Brown Act) exists; or b) A 4/5ths determination that the need to take action that arose subsequent to the agenda being posted.

**APPROVAL OF MINUTES OF THE PREVIOUS MEETING June 6th, 2021**

**III. TREASURER'S REPORT**

1. Account Balances (County & Umpqua)
2. Approve Monthly BillsSCI Budget review

**IV. PUBLIC COMMENTS**

*Members of the audience wishing to address the APRD regarding APRD business (other than Public Hearing items) may do so at this time. When recognized by the President, please state your name and addresses for the record. Comments will be limited to three (3) minutes unless the Chair specifically grants further time. The Board reserves the right to terminate public comments at any time.*

**V. NEW BUSINESS**

1. Passage of Resolution 21-3, a resolution of intention to continue to levy the assessments for fiscal year 2021-2022, preliminarily approving engineer's report, and providing for notice of public hearing

**VI. OLD BUSINESS**

1. Review Resolution 21-1, passed on March 15, 2021, directing preparation of the engineer's report for the continuation of the parks and recreation maintenance assessment district. 7.
2. College City land

**Arbuckle Parks and Recreation District**  
PO Box 1376 ~ 309 5<sup>th</sup> Street, Arbuckle, CA 95912  
**July 19, 2021**  
**7 p.m.**

**Regular Meeting Agenda**

**I. CALL TO ORDER**

**ROLL CALL OF OFFICERS / MEMBERS**

Ellen Voorhees – Chairperson

Jody Ehrke – Secretary

Andrew Pina – Treasurer

Chuck Wayman – Vice Chairperson

Susie Lytal-Member

Mary Grimmer – Manager

**II. AGENDA & MINUTES**

**APPROVE AGENDA AND ADDING ITEMS TO THE POSTED AGENDA**

In order to add an item to the agenda, it must fit into one of the following categories: a) A majority determination that an emergency (as defined by the Brown Act) exists; or b) A 4/5ths determination that the need to take action that arose subsequent to the agenda being posted.

**APPROVAL OF MINUTES OF THE PREVIOUS MEETING June 6th & June 21st 2021**

**III. TREASURER'S REPORT**

1. Account Balances (County & Umpqua)
2. Approve Monthly Bills

**IV. PUBLIC COMMENTS**

*Members of the audience wishing to address the APRD regarding APRD business (other than Public Hearing items) may do so at this time. When recognized by the President, please state your name and addresses for the record. Comments will be limited to three (3) minutes unless the Chair specifically grants further time. The Board reserves the right to terminate public comments at any time.*

**V. NEW BUSINESS**

1. ARC agreement for the building rent
2. RESOLUTION 21-4 APPROVING THE ENGINEER'S REPORT, CONFIRMING DIAGRAM AND ASSESSMENT, AND ORDERING THE CONTINUATION OF THE LEVY OF ASSESSMENT FOR FISCAL YEAR 2021-22

**VI. OLD BUSINESS**

1. College City land
2. Review of Resolution 21-3, a resolution of intention to continue to levy the assessments for fiscal year 2021-2022, preliminarily approving engineer's report, and providing for notice of public hearing
3. Pool
4. Programs
5. Park- Prop 68
6. Parks
  - a. LVH ownership



**Arbuckle Parks and Recreation District**  
PO Box 1376 ~ 309 5<sup>th</sup> Street, Arbuckle, CA 95912  
**August 16, 2021**  
**7 p.m.**

**Regular Meeting Agenda**

**I. CALL TO ORDER**

**ROLL CALL OF OFFICERS / MEMBERS**

Ellen Voorhees – Chairperson

Jody Ehrke – Secretary

Andrew Pina – Treasurer

Chuck Wayman – Vice Chairperson

Susie Lytal-Member

Mary Grimmer – Manager

**II. AGENDA & MINUTES**

**APPROVE AGENDA AND ADDING ITEMS TO THE POSTED AGENDA**

In order to add an item to the agenda, it must fit into one of the following categories: a) A majority determination that an emergency (as defined by the Brown Act) exists; or b) A 4/5ths determination that the need to take action that arose subsequent to the agenda being posted.

**APPROVAL OF MINUTES OF THE PREVIOUS MEETING July 19, 2021**

**III. TREASURER'S REPORT**

1. Account Balances (County & Umpqua)
2. Approve Monthly Bills

**IV. PUBLIC COMMENTS**

*Members of the audience wishing to address the APRD regarding APRD business (other than Public Hearing items) may do so at this time. When recognized by the President, please state your name and addresses for the record. Comments will be limited to three (3) minutes unless the Chair specifically grants further time. The Board reserves the right to terminate public comments at any time.*

**V. NEW BUSINESS**

1. Pool closure and repairs

**VI. OLD BUSINESS**

1. College City land
2. Pool
  - a. End of Season totals
  - b. Training class for Mary
3. Programs
  - a. Youth Basketball
  - b. Men's Basketball
  - c. Tot Tumbling
4. Park
  - a. Prop 68
  - b. LVH ownership

**Arbuckle Parks and Recreation District**  
PO Box 1376 ~ 309 5<sup>th</sup> Street, Arbuckle, CA 95912  
**September 20, 2021**  
**7 p.m.**

**Regular Meeting Agenda**

**I. CALL TO ORDER**

**ROLL CALL OF OFFICERS / MEMBERS**

Ellen Voorhees – Chairperson

Jody Ehrke – Secretary

Andrew Pina – Treasurer

Chuck Wayman – Vice Chairperson

Susie Lytal-Member

Mary Grimmer – Manager

**II. AGENDA & MINUTES**

**APPROVE AGENDA AND ADDING ITEMS TO THE POSTED AGENDA**

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**APPROVAL OF MINUTES OF THE PREVIOUS MEETING August 16, 2021**

**III. TREASURER'S REPORT**

1. Account Balances (County & Umpqua)
2. Approve Monthly Bills

**IV. PUBLIC COMMENTS**

*Members of the audience wishing to address the APRD regarding APRD business (other than Public Hearing items) may do so at this time. When recognized by the President, please state your name and addresses for the record. Comments will be limited to three (3) minutes unless the Chair specifically grants further time. The Board reserves the right to terminate public comments at any time.*

**V. NEW BUSINESS**

1. Pool closure and repairs
2. Building repairs
3. Adobe Suite Software for website
4. Resolution 21-05 - Authorizing the signing of the warrants

**VI. OLD BUSINESS**

1. Park Use Agreements
  - a. AYSO
  - b. Junior Bears
  - c. Adult League- Soccer
2. Parks
  - a. Prop 68
    - i. Little League addition
      1. Little League Joint Venture Agreement
    - ii. Basketball project
  - b. LVH Ownership
  - c. Memorial Park & Depot update

- d. Wee Park update on ownership
  - e. College City
  - f. New equipment - trimmer, edger
- 3. Programs
  - a. Yoga
  - b. Youth Basketball
- 4. Pool
  - a. End of Season totals

**Arbuckle Parks and Recreation District**  
PO Box 1376 ~ 309 5<sup>th</sup> Street, Arbuckle, CA 95912  
**October 25, 2021**  
**7 p.m.**

**Regular Meeting Agenda**

**I. CALL TO ORDER**

**ROLL CALL OF OFFICERS / MEMBERS**

Ellen Voorhees – Chairperson

Jody Ehrke – Secretary

Andrew Pina – Treasurer

Chuck Wayman – Vice Chairperson

Susie Lytal-Member

Mary Grimmer – Manager

**II. AGENDA & MINUTES**

**APPROVE AGENDA AND ADDING ITEMS TO THE POSTED AGENDA**

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**APPROVAL OF MINUTES OF THE PREVIOUS MEETING September 20, 2021**

**III. TREASURER'S REPORT**

1. Account Balances (County & Umpqua)
2. Approve Monthly Bills

**IV. PUBLIC COMMENTS**

*Members of the audience wishing to address the APRD regarding APRD business (other than Public Hearing items) may do so at this time. When recognized by the President, please state your name and addresses for the record. Comments will be limited to three (3) minutes unless the Chair specifically grants further time. The Board reserves the right to terminate public comments at any time.*

**V. NEW BUSINESS**

1. New Hires

**VI. OLD BUSINESS**

1. Park Use Agreements
  - a. AYSO
  - b. Junior Bears
  - c. Adult League- Soccer
2. Parks
  - a. Prop 68
    - i. Little League addition
      1. Little League Joint Venture Agreement
    - ii. Basketball project
  - b. LVH Ownership
  - c. Memorial Park & Depot update
  - d. Wee Park update on ownership
  - e. College City
3. Programs

- a. Fitness Classes
  - b. Youth Basketball
- 4. Pool
  - a. End of Season totals
  - b. Repairs

**Arbuckle Parks and Recreation District**  
PO Box 1376 ~ 309 5<sup>th</sup> Street, Arbuckle, CA 95912  
**November 15, 2021**  
**7 p.m.**

**Regular Meeting Agenda**

**I. CALL TO ORDER**

**ROLL CALL OF OFFICERS / MEMBERS**

Ellen Voorhees – Chairperson

Jody Ehrke – Secretary

Andrew Pina – Treasurer

Chuck Wayman – Vice Chairperson

Susie Lytal-Member

Mary Grimmer – Manager

**II. AGENDA & MINUTES**

**APPROVE AGENDA AND ADDING ITEMS TO THE POSTED AGENDA**

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**APPROVAL OF MINUTES OF THE PREVIOUS MEETING   October 25, 2021**

**III. TREASURER'S REPORT**

1. Account Balances (County & Umpqua)
2. Approve Monthly Bills

**IV. PUBLIC COMMENTS**

*Members of the audience wishing to address the APRD regarding APRD business (other than Public Hearing items) may do so at this time. When recognized by the President, please state your name and addresses for the record. Comments will be limited to three (3) minutes unless the Chair specifically grants further time. The Board reserves the right to terminate public comments at any time.*

**V. NEW BUSINESS**

1. Santa event
2. Review of SCI report

**VI. OLD BUSINESS**

1. Park Use Agreements
  - a. New Matrix for usage
  - b. Adult League- Soccer
  - c. A Town Nutz
  - d. Little League
2. Parks
  - a. Prop 68
    - i. Little League addition
    - ii. Basketball project
  - b. Memorial Park & Depot update
  - c. Wee Park update on ownership
  - d. College City
3. Programs

- a. Fitness Classes
  - b. Youth Basketball
    - i. Issues with Bathroom at Girls Gym
    - ii. Age of equipment - baskets
- 4. Pool
  - a. End of Season totals
  - b. Repairs

**Arbuckle Parks and Recreation District**  
PO Box 1376 ~ 309 5<sup>th</sup> Street, Arbuckle, CA 95912  
**December 22, 2021**  
**6 p.m.**

**Regular Meeting Agenda**

**I. CALL TO ORDER**

**ROLL CALL OF OFFICERS / MEMBERS**

Ellen Voorhees – Chairperson

Andrew Pina – Treasurer

Susie Lytal-Member

Jody Ehrke – Secretary

Chuck Wayman – Vice Chairperson

Mary Grimmer – Manager

**II. AGENDA & MINUTES**

**APPROVE AGENDA AND ADDING ITEMS TO THE POSTED AGENDA**

In order to add an item to the agenda, it must fit into one of the following categories: a) A majority determination that an emergency (as defined by the Brown Act) exists; or b) A 4/5ths determination that the need to take action that arose subsequent to the agenda being posted.

**III. PUBLIC COMMENT**

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**V. NEW BUSINESS**

1. Resolution 21-5 Authorizing the Prop 68 Grant Fund Allocation from California Drought, Water, Parks, Climate, Coastal Protection and Outdoor Access for All Act of 2018 from
2. COVID Relief Funds allocations