

Arbuckle Parks and Recreation District
PO Box 1376 ~ 309 5th Street, Arbuckle, CA 95912

January 16, 2023

7:00 p.m.

Regular Meeting Agenda

I. CALL TO ORDER

ROLL CALL OF OFFICERS / MEMBERS

Ellen Voorhees – Chairperson

Jody Ehrke – Secretary

Andrew Pina – Treasurer

Susie Lytal – Vice Chairperson

Diana Anderson -Member

Mary Grimmer – Manager

II. AGENDA & MINUTES

APPROVE AGENDA AND ADDING ITEMS TO THE POSTED AGENDA

In order to add an item to the agenda, it must fit into one of the following categories: a) A majority determination that an emergency (as defined by the Brown Act) exists; or b) A 4/5ths determination that the need to take action that arose subsequent to the agenda being posted.

APPROVAL OF MINUTES OF THE PREVIOUS MEETING November 14th, 2022

III. TREASURER’S REPORT

1. Account Balances (County & Umpqua)
2. Approve Monthly Bills
3. Request for additional park equipment
 - a. Storage container
 - b. New backpack blower

IV. PUBLIC COMMENTS

Members of the audience wishing to address the APRD regarding APRD business (other than Public Hearing items) may do so at this time. When recognized by the President, please state your name and addresses for the record. Comments will be limited to three (3) minutes unless the Chair specifically grants further time. The Board reserves the right to terminate public comments at any time.

V. NEW BUSINESS

1. Oath of Office for Members
 - a. Ellen Voorhees
 - b. Diana Anderson
 - c. Andrew Pina
2. Website accessibility requirements
3. SCI presentation of Park Impact Fee Nexus Study

VI. Public Hearing on Approval of the Park Impact Fee Program

1. Approval of Resolution 23-01 Park Impact Fee Nexus Study

VII. OLD BUSINESS

1. PGE Gates
2. Parks/properties

- a. Prop 68
 - i. Little League addition
 - ii. Basketball project
 - b. Memorial Park & Depot update
 - c. College City
3. Events
- a. Santa
4. Programs
- a. Fitness Classes
 - b. Fall- Basketball & Tot Tumbling
5. Pool
- a. Pool Facility update

Arbuckle Parks and Recreation District
PO Box 1376 ~ 309 5th Street, Arbuckle, CA 95912
February 20, 2023
7:00 p.m.
Regular Meeting Agenda

I. CALL TO ORDER

ROLL CALL OF OFFICERS / MEMBERS

Ellen Voorhees – Chairperson

Jody Ehrke – Secretary

Andrew Pina – Treasurer

Susie Lytal – Vice Chairperson

Diana Anderson -Member

Mary Grimmer – Manager

II. AGENDA & MINUTES

APPROVE AGENDA AND ADDING ITEMS TO THE POSTED AGENDA

In order to add an item to the agenda, it must fit into one of the following categories: a) A majority determination that an emergency (as defined by the Brown Act) exists; or b) A 4/5ths determination that the need to take action that arose subsequent to the agenda being posted.

APPROVAL OF MINUTES OF THE PREVIOUS MEETING January 16, 2023

III. TREASURER’S REPORT

1. Account Balances (County & Umpqua)
2. Approve Monthly Bills
3. Request for additional park equipment

IV. PUBLIC COMMENTS

Members of the audience wishing to address the APRD regarding APRD business (other than Public Hearing items) may do so at this time. When recognized by the President, please state your name and addresses for the record. Comments will be limited to three (3) minutes unless the Chair specifically grants further time. The Board reserves the right to terminate public comments at any time.

V. NEW BUSINESS

1. Possibility of Yearly Assessment fees from Solar Farm in Williams
2. Movie in the Park - Spring & Summer dates
3. Mens’ Soccer League
4. Oath of Office for Member- Ellen Voorhees

VII. OLD BUSINESS

1. Park Impact Fee Nexus Study
2. Website accessibility requirements
3. PGE Gates
4. Parks/properties
 - a. Prop 68
 - i. Little League addition
 - ii. Basketball project
 - b. Memorial Park & Depot update
 - c. College City
5. Programs

- a. Fitness Classes
 - b. Fall- Basketball
 - c. Tot Tumbling
 - d. Tball Clinic
6. Pool
- a. Pool Facility update

Arbuckle Parks and Recreation District
PO Box 1376 ~ 309 5th Street, Arbuckle, CA 95912

March 20, 2023

7:00 p.m.

Regular Meeting Agenda

I. CALL TO ORDER

ROLL CALL OF OFFICERS / MEMBERS

Ellen Voorhees – Chairperson

Jody Ehrke – Secretary

Andrew Pina – Treasurer

Susie Lytal – Vice Chairperson

Diana Anderson -Member

Mary Grimmer – Manager

II. AGENDA & MINUTES

APPROVE AGENDA AND ADDING ITEMS TO THE POSTED AGENDA

In order to add an item to the agenda, it must fit into one of the following categories: a) A majority determination that an emergency (as defined by the Brown Act) exists; or b) A 4/5ths determination that the need to take action that arose subsequent to the agenda being posted.

APPROVAL OF MINUTES OF THE PREVIOUS MEETING February 20th, 2023

III. TREASURER’S REPORT

1. Account Balances (County & Umpqua)
2. Approve Monthly Bills
3. Request for additional park equipment

IV. PUBLIC COMMENTS

Members of the audience wishing to address the APRD regarding APRD business (other than Public Hearing items) may do so at this time. When recognized by the President, please state your name and addresses for the record. Comments will be limited to three (3) minutes unless the Chair specifically grants further time. The Board reserves the right to terminate public comments at any time.

V. NEW BUSINESS

1. Resolution 23-02 - SCI- preparation of the Annual Report
2. Arbuckle Triangle park
3. Discontinuation of Audit Services
4. Oath of Office for Members
 - a. Ellen Voorhees
 - b. Andrew Pina

VII. OLD BUSINESS

1. Park Impact Fee Nexus Study
2. Website accessibility requirements
3. PGE Gates
4. Wage Report for Manager
5. Events - Movie in the Park Dates
6. Parks/properties
 - a. Prop 68
 - i. Little League addition

- ii. Basketball project
 - 1. Fence Height
 - b. Memorial Park & Depot update
 - c. College City
- 7. Programs
 - a. Fitness Classes
 - b. Tot Tumbling
 - c. Tball Clinic
 - d. Adult Softball
- 8. Pool
 - a. Pool Facility update

Arbuckle Parks and Recreation District
PO Box 1376 ~ 309 5th Street, Arbuckle, CA 95912

April 17, 2023

7:00 p.m.

Regular Meeting Agenda

I. CALL TO ORDER

ROLL CALL OF OFFICERS / MEMBERS

Ellen Voorhees – Chairperson

Jody Ehrke – Secretary

Andrew Pina – Treasurer

Susie Lytal – Vice Chairperson

Diana Anderson -Member

Mary Grimmer – Manager

II. AGENDA & MINUTES

APPROVE AGENDA AND ADDING ITEMS TO THE POSTED AGENDA

In order to add an item to the agenda, it must fit into one of the following categories: a) A majority determination that an emergency (as defined by the Brown Act) exists; or b) A 4/5ths determination that the need to take action that arose subsequent to the agenda being posted.

APPROVAL OF MINUTES OF THE PREVIOUS MEETING March 20, 2023

III. TREASURER’S REPORT

1. Account Balances (County & Umpqua)
2. Approve Monthly Bills

IV. PUBLIC COMMENTS

Members of the audience wishing to address the APRD regarding APRD business (other than Public Hearing items) may do so at this time. When recognized by the President, please state your name and addresses for the record. Comments will be limited to three (3) minutes unless the Chair specifically grants further time. The Board reserves the right to terminate public comments at any time.

V. NEW BUSINESS

1. Review of APRD Bylaws
2. Request for new Event - PHS vs Colusa Alumni Basketball game
3. Mural on the SubStation
4. Oath of Office for Members
 - a. Ellen Voorhees
 - b. Andrew Pina

VII. OLD BUSINESS

1. Park Impact Fee Nexus Study
2. PGE Gates
3. Parks/properties
 - a. Prop 68
 - i. Little League addition
 - ii. Basketball project
 - b. Memorial Park & Depot update
 - c. College City
4. Events - Movie in the Park

5. Programs

- a. Fitness Classes
- b. Tot Tumbling
- c. Tball Clinic
- d. Adult Softball

6. Pool

- a. Pool Facility update

Arbuckle Parks and Recreation District
PO Box 1376 ~ 309 5th Street, Arbuckle, CA 95912

May 15, 2023

7:00 p.m.

Regular Meeting Agenda

I. CALL TO ORDER

ROLL CALL OF OFFICERS / MEMBERS

Ellen Voorhees – Chairperson

Jody Ehrke – Secretary

Andrew Pina – Treasurer

Susie Lytal – Vice Chairperson

Diana Anderson -Member

Mary Grimmer – Manager

II. AGENDA & MINUTES

APPROVE AGENDA AND ADDING ITEMS TO THE POSTED AGENDA

In order to add an item to the agenda, it must fit into one of the following categories: a) A majority determination that an emergency (as defined by the Brown Act) exists; or b) A 4/5ths determination that the need to take action that arose subsequent to the agenda being posted.

APPROVAL OF MINUTES OF THE PREVIOUS MEETING April 17, 2023

III. TREASURER’S REPORT

1. Account Balances (County & Umpqua)
2. Approve Monthly Bills

IV. PUBLIC COMMENTS

Members of the audience wishing to address the APRD regarding APRD business (other than Public Hearing items) may do so at this time. When recognized by the President, please state your name and addresses for the record. Comments will be limited to three (3) minutes unless the Chair specifically grants further time. The Board reserves the right to terminate public comments at any time.

V. NEW BUSINESS

1. Sacred Heart Park Rental
2. Passage of Resolution 23-03 of Intention to continue the assessments, preliminarily approving Engineer’s Report and providing notice of Public Hearing
3. Passage of Resolution 23-04 Adopting the Fiscal Year 2023-2024, Final Budget for Special District Operating Funds

VII. OLD BUSINESS

1. Park Impact Fee Nexus Study
2. PGE Gates
3. Parks/properties
 - a. Prop 68
 - i. Little League addition
 - ii. Basketball project
 - b. Memorial Park & Depot update
 - c. College City
4. Events - Movie in the Park
5. Programs

- a. Fitness Classes
 - b. Tot Tumbling
 - c. Tball Clinic
 - d. Adult Softball
6. Pool
- a. Pool Facility update

Arbuckle Parks and Recreation District
PO Box 1376 ~ 309 5th Street, Arbuckle, CA 95912

June 19, 2023

7:00 p.m.

Regular Meeting Agenda

I. CALL TO ORDER

ROLL CALL OF OFFICERS / MEMBERS

Ellen Voorhees – Chairperson

Jody Ehrke – Secretary

Andrew Pina – Treasurer

Susie Lytal – Vice Chairperson

Diana Anderson -Member

Mary Grimmer – Manager

II. AGENDA & MINUTES

APPROVE AGENDA AND ADDING ITEMS TO THE POSTED AGENDA

In order to add an item to the agenda, it must fit into one of the following categories: a) A majority determination that an emergency (as defined by the Brown Act) exists; or b) A 4/5ths determination that the need to take action that arose subsequent to the agenda being posted.

APPROVAL OF MINUTES OF THE PREVIOUS MEETING May 15, 2023

III. TREASURER’S REPORT

1. Account Balances (County & Umpqua)
2. Approve Monthly Bills

IV. PUBLIC COMMENTS

Members of the audience wishing to address the APRD regarding APRD business (other than Public Hearing items) may do so at this time. When recognized by the President, please state your name and addresses for the record. Comments will be limited to three (3) minutes unless the Chair specifically grants further time. The Board reserves the right to terminate public comments at any time.

V. NEW BUSINESS

1. Passage of Resolution 23-05 a resolution approving the Engineer’s Report and ordering the levy of the continued assessment for Fiscal Year 2023-2024

VII. OLD BUSINESS

1. Park Impact Fee Nexus Study
1. Review of Resolution 23-03, a resolution of intention to continue to levy the assessments for fiscal year 2023-2024, preliminarily approving engineer’s report, and providing for notice of public hearing
2. PGE Gates
3. Parks/properties
 - a. Prop 68
 - i. Little League addition
 - ii. Basketball project
 - b. Memorial Park & Depot update
 - c. College City
 - d. Sacred Heart Park Rental
4. Events - Movie in the Park
5. Programs

- a. Fitness Classes
 - b. Adult Softball
6. Pool
- a. Pool Facility update

Arbuckle Parks and Recreation District
PO Box 1376 ~ 309 5th Street, Arbuckle, CA 95912

July 17, 2023

7:00 p.m.

**Regular Meeting Agenda
And
Annual Meeting**

I. CALL TO ORDER

ROLL CALL OF OFFICERS / MEMBERS

Ellen Voorhees – Chairperson

Jody Ehrke – Secretary

Andrew Pina – Treasurer

Susie Lytal – Vice Chairperson

Diana Anderson -Member

Mary Grimmer – Manager

II. AGENDA & MINUTES

APPROVE AGENDA AND ADDING ITEMS TO THE POSTED AGENDA

In order to add an item to the agenda, it must fit into one of the following categories: a) A majority determination that an emergency (as defined by the Brown Act) exists; or b) A 4/5ths determination that the need to take action that arose subsequent to the agenda being posted.

APPROVAL OF MINUTES OF THE PREVIOUS MEETING June 19, 2023

Annual Meeting

I. NEW BUSINESS

1. Public Hearing for the passage of Resolution 23-06, a resolution rescinding resolution 23-05, approving the engineer's report, confirming diagram and assessment, and ordering the continuation of the levy of assessment for fiscal year 2023-2024

II. PUBLIC COMMENTS

Members of the audience wishing to address the APRD regarding APRD business (other than Public Hearing items) may do so at this time. When recognized by the President, please state your name and addresses for the record. Comments will be limited to three (3) minutes unless the Chair specifically grants further time. The Board reserves the right to terminate public comments at any time.

III. TREASURER'S REPORT

1. Account Balances (County & Umpqua)
2. Approve Monthly Bills
3. Request for additional CPR training equipment

IV. OLD BUSINESS

1. Park Impact Fee Nexus Study
2. PGE Gates
3. Parks/properties
 - a. Prop 68
 - i. Little League addition
 - ii. Basketball project
 - b. Memorial Park & Depot update

- c. College City
 - d. Park Rental - event limits/add county noise ordinance to form?
- 4. Events - Movie in the Park
- 5. Programs
 - a. Fitness Classes
 - b. Adult Softball
- 6. Pool- Pool Facility update

V. NEW BUSINESS

- 1. June's annual meeting
 - a. Providing notification in two or more media outlets

Arbuckle Parks and Recreation District
PO Box 1376 ~ 309 5th Street, Arbuckle, CA 95912

August 21, 2023

7:00 p.m.

**Regular Meeting Agenda
And
Annual Meeting**

I. CALL TO ORDER

ROLL CALL OF OFFICERS / MEMBERS

Ellen Voorhees – Chairperson

Jody Ehrke – Secretary

Andrew Pina – Treasurer

Susie Lytal – Vice Chairperson

Diana Anderson -Member

Mary Grimmer – Manager

II. AGENDA & MINUTES

APPROVE AGENDA AND ADDING ITEMS TO THE POSTED AGENDA

In order to add an item to the agenda, it must fit into one of the following categories: a) A majority determination that an emergency (as defined by the Brown Act) exists; or b) A 4/5ths determination that the need to take action that arose subsequent to the agenda being posted.

APPROVAL OF MINUTES OF THE PREVIOUS MEETING July 17, 2023

II. PUBLIC COMMENTS

Members of the audience wishing to address the APRD regarding APRD business (other than Public Hearing items) may do so at this time. When recognized by the President, please state your name and addresses for the record. Comments will be limited to three (3) minutes unless the Chair specifically grants further time. The Board reserves the right to terminate public comments at any time.

III. TREASURER'S REPORT

1. Account Balances (County & Umpqua)
2. Approve Monthly Bills

IV. OLD BUSINESS

1. Park Impact Fee Nexus Study
2. PGE Gates
3. Parks/properties
 - a. Prop 68
 - i. Little League addition
 - ii. Basketball project
 - b. Memorial Park & Depot update
 - c. College City
 - d. Park Rental - updated form
4. Events - Movie in the Park
5. Programs
 - a. Fitness Classes
 - b. Adult Softball
 - c. Tot Tumbling
 - d. Youth Basketball
6. Pool- Pool Facility update

V. NEW BUSINESS

1. Conflict of Interest forms
2. Request from County to place a voting mailbox in the LVH driveway
3. Issues with Electricity at Memorial
4. Issues with Lights at LVH park
5. Budget Adjustment form
6. Issues with Park rentals
 - a. Waiver on website

Arbuckle Parks and Recreation District
PO Box 1376 ~ 309 5th Street, Arbuckle, CA 95912

September 18, 2023

7:00 p.m.

**Regular Meeting Agenda
And
Annual Meeting**

I. CALL TO ORDER

ROLL CALL OF OFFICERS / MEMBERS

Ellen Voorhees – Chairperson

Jody Ehrke – Secretary

Andrew Pina – Treasurer

Susie Lytal – Vice Chairperson

Diana Anderson -Member

Mary Grimmer – Manager

II. AGENDA & MINUTES

APPROVE AGENDA AND ADDING ITEMS TO THE POSTED AGENDA

In order to add an item to the agenda, it must fit into one of the following categories: a) A majority determination that an emergency (as defined by the Brown Act) exists; or b) A 4/5ths determination that the need to take action that arose subsequent to the agenda being posted.

APPROVAL OF MINUTES OF THE PREVIOUS MEETING August 21, 2023

II. PUBLIC COMMENTS

Members of the audience wishing to address the APRD regarding APRD business (other than Public Hearing items) may do so at this time. When recognized by the President, please state your name and addresses for the record. Comments will be limited to three (3) minutes unless the Chair specifically grants further time. The Board reserves the right to terminate public comments at any time.

III. TREASURER'S REPORT

1. Account Balances (County & Umpqua)
2. Approve Monthly Bills

IV. OLD BUSINESS

1. Park Impact Fee Nexus Study
2. PGE Gates
3. Board, Employees & Volunteer Live Scan procedures
4. Parks/properties
 - a. Prop 68
 - i. Little League addition
 - ii. Basketball project
 - b. Memorial Park & Depot update
 - i. Issues with Electricity at Memorial
 - ii. Issues with Lights at LVH Park
 - c. College City
 - d. Park Rental - updated form
 - i. Waiver on website
5. Events
 - a. Movie in the Park
 - b. Halloween Parade

- c. Santa on a Fire Truck
- 6. Programs
 - a. Fitness Classes
 - b. Tot Tumbling
 - c. Youth Basketball
- 7. Pool- Pool Facility update

V. NEW BUSINESS

Arbuckle Parks and Recreation District
Meeting to be held at Johnson Junior High 938 Wildwood Rd Arbuckle CA
September 21, 2023
4:15 p.m.
Supplemental Meeting Agenda

I. CALL TO ORDER

ROLL CALL OF OFFICERS / MEMBERS

Ellen Voorhees – Chairperson

Jody Ehrke – Secretary

Andrew Pina – Treasurer

Susie Lytal – Vice Chairperson

Diana Anderson -Member

Mary Grimmer – Manager

II. AGENDA & MINUTES

APPROVE AGENDA AND ADDING ITEMS TO THE POSTED AGENDA

In order to add an item to the agenda, it must fit into one of the following categories: a) A majority determination that an emergency (as defined by the Brown Act) exists; or b) A 4/5ths determination that the need to take action that arose subsequent to the agenda being posted.

II. PUBLIC COMMENTS

Members of the audience wishing to address the APRD regarding APRD business (other than Public Hearing items) may do so at this time. When recognized by the President, please state your name and addresses for the record. Comments will be limited to three (3) minutes unless the Chair specifically grants further time. The Board reserves the right to terminate public comments at any time.

III. NEW BUSINESS

1. Resolution 23-06 Authorization for APRD to access state and local summary of criminal history information for employment and volunteer personnel.

Arbuckle Parks and Recreation District
PO Box 1376 ~ 309 5th Street, Arbuckle, CA 95912
October 16, 2023
7:00 p.m.
Regular Meeting Agenda

I. CALL TO ORDER

ROLL CALL OF OFFICERS / MEMBERS

Ellen Voorhees – Chairperson

Jody Ehrke – Secretary

Andrew Pina – Treasurer

Susie Lytal – Vice Chairperson

Diana Anderson -Member

Mary Grimmer – Manager

II. AGENDA & MINUTES

APPROVE AGENDA AND ADDING ITEMS TO THE POSTED AGENDA

In order to add an item to the agenda, it must fit into one of the following categories: a) A majority determination that an emergency (as defined by the Brown Act) exists; or b) A 4/5ths determination that the need to take action that arose subsequent to the agenda being posted.

APPROVAL OF MINUTES OF THE PREVIOUS MEETING September 18, 2023 & September 21, 2023

II. PUBLIC COMMENTS

Members of the audience wishing to address the APRD regarding APRD business (other than Public Hearing items) may do so at this time. When recognized by the President, please state your name and addresses for the record. Comments will be limited to three (3) minutes unless the Chair specifically grants further time. The Board reserves the right to terminate public comments at any time.

III. TREASURER’S REPORT

1. Account Balances (County & Umpqua)
2. Approve Monthly Bills

IV. OLD BUSINESS

1. Park Impact Fee Nexus Study
2. PGE Gates
3. Board, Employees & Volunteer Live Scan procedures
4. Parks/properties
 - a. Prop 68
 - i. Little League addition
 - ii. Basketball project
 - iii. Bid day for contractors for electrical, plumbing, cement work
 - b. Memorial Park & Depot update
 - i. Issues with Electricity at Memorial
 - c. College City
 - d. Park Rental - updated form
 - e. Triangle Park
5. Events
 - a. Movie in the Park
 - b. Halloween Parade

- c. Santa on a Fire Truck
- 6. Programs
 - a. Fitness Classes
 - b. Tot Tumbling
 - c. Youth Basketball
- 7. Pool- Pool Facility update

V. NEW BUSINESS

- 1. Janus Solar Park

Arbuckle Parks and Recreation District
PO Box 1376 ~ 309 5th Street, Arbuckle, CA 95912
November 20, 2023
7:00 p.m.
Regular Meeting Agenda

I. CALL TO ORDER

ROLL CALL OF OFFICERS / MEMBERS

Ellen Voorhees – Chairperson

Jody Ehrke – Secretary

Andrew Pina – Treasurer

Susie Lytal – Vice Chairperson

Diana Anderson -Member

Mary Grimmer – Manager

II. AGENDA & MINUTES

APPROVE AGENDA AND ADDING ITEMS TO THE POSTED AGENDA

In order to add an item to the agenda, it must fit into one of the following categories: a) A majority determination that an emergency (as defined by the Brown Act) exists; or b) A 4/5ths determination that the need to take action that arose subsequent to the agenda being posted.

APPROVAL OF MINUTES OF THE PREVIOUS MEETING October 16, 2023

II. PUBLIC COMMENTS

Members of the audience wishing to address the APRD regarding APRD business (other than Public Hearing items) may do so at this time. When recognized by the President, please state your name and addresses for the record. Comments will be limited to three (3) minutes unless the Chair specifically grants further time. The Board reserves the right to terminate public comments at any time.

III. TREASURER’S REPORT

1. Account Balances (County & Umpqua)
2. Approve Monthly Bills
3. Review of 2023-2024 Budget

IV. OLD BUSINESS

1. Park Impact Fee Nexus Study
2. PGE Gates
3. Board, Employees & Volunteer Live Scan procedures
4. Parks/properties
 - a. Prop 68
 - i. Field improvements
 - ii. Little League addition
 1. Approve limits for
 - a. Trees
 - b. Gravel
 - c. Rock
 - d. Cement- ditch
 - iii. Basketball project
 1. Approve limits for
 - a. Basketball hoops
 - b. Cement- basketball
 - iv. Bid day for contractors for electrical, plumbing, cement work

- b. Memorial Park & Depot update
 - i. Issues with Electricity at Memorial
 - c. College City
 - d. Park Rental - updated form
 - e. Triangle Park
5. Events
- a. Halloween Parade
 - b. Santa on a Fire Truck
6. Programs
- a. Fitness Classes
 - b. Tot Tumbling
 - c. Youth Basketball
7. Pool- Pool Facility update

V. NEW BUSINESS

- 1. Updated forms: Registration, Flyers, Rental Agreements, etc
- 2. Window at APRD/ARC office building
- 3. First Aid/CPR classes