



JOB DESCRIPTION TITLE: Swim Instructor- II Leader (part time)

THIS POSITION REPORTS TO AND IS SUPERVISED BY: APRD Manager

THIS POSITION HAS AUTHORITY OVER AND SUPERVISES: APRD swim lessons & Swim Lesson Instructors I.

GENERAL DEFINITION OF POSITION: The Swim Instructor (leader) is responsible for the instructing of swim lesson participants and for the development, training, staffing and scheduling of all swim lessons.

ESSENTIAL JOB FUNCTIONS:

- Respond immediately and effectively to any pool emergency. Afterwards report emergency immediately to APRD Manager, and file report.
- Communicate pool rules and policies in a professional and courteous manner to pool participants.
- Instructs and evaluates students participating in swim lessons.
- Train and review all swim instructors.
- Staff and schedule all swim instructors for lessons.
- Dress in required uniform of appropriate bathing suit, while on duty.
- Maintain positive rapport and professional image with patrons.
- Be punctual. Obtain substitute when unable to report for scheduled shift.
- Maintain current required certifications.
- Plan and run mandatory staff meetings and in-service training.
- Perform related work as required.

MINIMUM REQUIREMENTS TO HOLD THIS POSITION:

1) Required Education/Experience/Training:

Swim lesson instructor experience, Lifesaving, CPR for the Professional Rescuer, and Standard First Aid.

2) Required Knowledge, Skill and Abilities:

- Successfully complete swimming test administered by Supervisor.
- Knowledge of and the ability to demonstrate skills in swim lessons instruction
- Ability to work independently and possess energy and enthusiasm.
- Project voice across distances.
- Ability to positively interact with the general public.
- Perform all needed rescues and survival skills.
- Complete written reports.
- Able to leader and be organized

3) Certificates/Registrations:

American Red Cross Water Safety Instructor (WSI) certification preferred but not required

4) Physical Requirements: See Required Knowledge, Skills and Abilities.

WORK SCHEDULE: Part time; hours will vary , June & July only hours only