

# By Laws of the Arbuckle Parks and Recreation District

## Article I

The name of the organization shall be the Arbuckle Parks and Recreation District

## Article II

The following purpose of the Arbuckle parks and Recreation District is:

- a. To act as a resource agency and advisory body to the Board of Supervisors in matters regarding Park and recreation need in the Arbuckle and College City areas.
- b. To act in an advisory capacity to the Board of Supervisors on the parks and recreation needs
- c. To promote the use of park and recreation facilities and the education, pleasure, welfare and physical well being of Arbuckle and College City residents and visitors
- d. To make specific recommendations on all matters pertaining to regional parks in or adjacent to Arbuckle and College City
- e. To review and make recommendations to the Board of Supervisors concerning the role of the Arbuckle Parks and recreation District on all proposed buffer zones, open spaces and greenbelts
- f. To review and evaluate implementation of the Parks and Recreation Element of the Colusa County General Plan and make recommendations and modifications as needed, in conjunction with all related documentation to the Board of Supervisors.
- g. To provide appropriate and timely review, comment and recommendations to the Board of Supervisors on environmental impact reports, environmental impact statements, and other such studies.
- h. To work in connection with the Pierce Joint Unified School District to operate and maintain the Community pool
- i. To provide maintenance and upkeep to the existing parks
- j. To develop community programs for all ages to enhance their lives

### Article III

#### Membership

- a. The Board shall consist of five (5) members; elected at large by registered voters within the district boundaries
- b. A board member may be replaced by the Colusa County Board of Supervisors of the Arbuckle Parks and Recreation Board when two unexcused absences occur in a calendar year.
- c. Members must comply with all applicable conflict of interest laws

### Article IV

#### Officers

- a. Officers of the Arbuckle Parks and Recreation District shall consist of a Chair, Vice Chair, Secretary, Treasurer and one member at large. These officers will be elected by the Board members at the annual meeting.
- b. Nomination and election of officers shall be held at the annual meeting and other times as vacancies occur.
- c. The Chair and vice Chair shall take office immediately after election
- d. The Chair shall preside over all meeting of the Board and appoint special committees
- e. The Vice Chair shall perform the duties of the Chair during absence of the Chair
- f. The Secretary shall keep minutes and attest to records of the board proceedings
- g. The Treasurer shall be the official entrusted with the funds and revenues of the Arbuckle Parks and Recreation District

### Article V

#### Meetings

- a. Regular or special meetings of the Arbuckle Parks and Recreation Board shall be held at a time and place designated by the Chair or Secretary.
- b. A quorum shall consist of three members
- c. Meetings shall be conducted according to these By-Laws or where applicable Codes do not provide guidance otherwise. All meetings of the Arbuckle Parks and Recreation District Board are subject to the Ralph M. Brown Act, California Government Code Section 54550 et. Seq.

## Article VI

### Terms of Board Membership

- a. The standard term of appointment for a Board member shall be four calendar years starting on December 4<sup>th</sup> after the date of confirmed appointments
- b. The terms of appointment shall be staggered terms
- c. There is no term limit and any member may apply for re-election

## Article VII

### Amendments to By-Laws

- a. Changes or amendments to these By-Laws may be recommended to the Arbuckle Parks and Recreation Board only at a regular meeting and by two-thirds vote of the members present