

ARBUCKLE PARKS AND RECREATION DISTRICT

PO BOX 1376, ARBUCKLE, CA 95912

*Meeting Minutes*

*November 29, 2023*

**Call to order:**

Ellen Voorhees called to order the Regular Meeting of the ARBUCKLE PARKS AND RECREATION DISTRICT at 6:50 p.m. on 11/29/23 at 309 5<sup>th</sup> street, Arbuckle.

**Roll call of officers / Members**

PRESENT Jody Ehrke, Secretary  
Diana Anderson, Member  
Ellen Voorhees, Chair  
Andrew Pina, Treasurer  
Susie Lytal, Vice Chair

ABSENT Diana Anderson, Member

Program Director Mary Grimmer, Program Director

Public none

II. **Agenda and Minutes**

1. **Approval of Agenda:** Andrew Pina and Jody Ehrke motioned to approve the November 29, 2023 agenda. motion passed. (rescheduled from 11/20/23)
2. **Approval of Minutes**
  - i. Regular Meeting of October 16, 2023 minutes were motioned and approved by Susie Lytal and Andrew Pina.

II. **Public Comment**-no comment

III. **Treasurer's Report**

1. Account Balances (County & Umpqua) -November Balance - \$363,947.87 was motioned for approval by Ellen Voorhees and Jody Ehrke, motion carried

3. November bills \$13,411.87 were Motioned by Susie Lytal and Jody Ehrke, motion carried.

4. **December 2023 Bills (all bills and bids have been motioned by Susie Lytal and Andrew Pina. Motions passed.**

1. December standing monthly bills have been motioned by Susie Lytal and Andrew Pina for pre approval, motion passed.
2. CNR- \$15,000-culvert inlet wall cement repair
3. Basketball court-Bid submitted by CNR Concrete \$53,000 (Prevailing wage) or \$40,000 (Non Prevailing wage). Work not to exceed \$55,000. only other bid was Weston's Building \$74,000)
3. Gravel/Rock -not to exceed \$40,000 @ Balfour Park
4. Dennis Cross to do electrical work at Memorial Park-prevailing wage \$16,000
5. Savage Plumbing to do pipe repair work at Balfour park-\$1750 estimate
6. Basketball hoop repair \$250

5. 23/24 Proposed budget-discussion and update given by Mary Grimmer. She reviewed new guidelines for county descriptions for budgeting and bill submissions.

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IV. **Old Business:**

1. Park Impact Fee Nexus Study-no report
2. PGE -guide wires by substation need repair. PGE has been contacted by Colusa County Sheriff's Department, and they are awaiting response.
3. Live Scan-no update
4. Properties/Parks
  - a.. Prop 68
    - i. field improvement-no update
    - i. Little League addition- board approved limits for (see Treasurer's Report)
      - a. trees (ask Little League to buy trees)
      - b. gravel and rock \$40,000
      - c. cement work \$55,000
      - d. culvert repair \$15,000
    - ii. Basketball- -
      - a. Basketball hoops
        - i. approved 5" concrete thickness
        - ii. hoops times \$2,500 each
        - iii. adjustment of longer length of court
  - b. Memorial Park & Depot-
    - i. Electricity-Dennis Cross has submitted a bid for work -accepted
  - c. College City Park-no report
  - d. Park Rental-Park Rental forms have been updated
  - e. Triangle Park -APUD owns said park. All inquiries and repairs should be referred to APUD.
5. Events
  - i. Halloween event at car show went very well
  - ii. Santat is scheduled for December 17, 2023
6. Programs
  - i. Fitness programs are going well
  - ii. Tot Tumbling is going well
  - III. Youth Basketball is beginning.
7. Pool Construction is underway.

V. **New Business**

- 1 Rental Forms updated in both English and Spanish (Jimena Beltran)
- 2 Window at the APRD/ARC building
  - i. The window has dry rot and we are waiting on the landlord to respond.

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- ii. The back door has a flooring issue with a hole beneath flooring, again waiting on the landlord to respond.
- 3 First Aid/CPR classes went well

Ellen Voorhees adjourned the meeting at 8:04 p.m.

Minutes submitted by Jody Ehrke