

ARBUCKLE PARKS AND RECREATION DISTRICT

PO BOX 1376, ARBUCKLE, CA 95912

*Meeting Minutes*

*August 20, 2024*

**I. Call to order**

Ellen Voorhees called to order the Regular Meeting of the ARBUCKLE PARKS AND RECREATION DISTRICT at 7:18 p.m. on 8/20/24 at 309 5<sup>th</sup> street, Arbutle.

**Roll call of officers / Members**

PRESENT	Jody Ehrke, Secretary Diana Anderson, Member Andrew Pina, Treasurer Susie Lytal, Vice Chair
ABSENT	Ellen Voorhees, Chair
Program Director	Mary Grimmer, Program Director
Public	Juan Manuel-Catholic Church, Olivia Velasquez, Patricia Carabaz, Dora Medina

**II. Agenda and Minutes**

1. **Approval of Agenda:** Andrew Pina and Jody Ehrke motioned to approve August 20, 2024 with the removal/striking of IV.2. Update Bylaws under New Business, and the striking of Approval of June 23rd Minutes
2. **Approval of Minutes**
  - i. Regular Meeting of July 16, 2024 minutes were motioned for approval by Andrew Pina and Susie Lytal -motion passed

**III. Public Comment-**

- i. No comment

**IV. Treasurer's Report**

1. Account Balances (County & Umpqua)
  - a. August Account balances County and Umpqua - \$387,072.29  
Motioned by Diana Anderson and Susie Lytal, motion passed.
  - b. August Bills \$20,018.33 Motioned by Jody Ehrke and Andrew Pina, motion passed.
  - c. Audit guidelines-we are looking into an independent auditor to audit APRD books.

**V. New Business**

- 1 Catholic Church -
  1. A discussion was about an unsafe stage at the Fathers' Day event. There was not a stage discussed prior to the event. Andrew has pictures of the stage.
  2. A metal "no drinking" sign was cut and ripped down. A sound certificate was permitted by the Sheriff's office and no noise complaints were reported.
  3. APRD signed off on a permitted alcohol waiver prior to the event.
  4. Next year, Juan will meet with Mary to disclose a map of events prior to. A walk through will be required with a map and all equipment that will be used.
  5. 2025 events; Good Friday and Fathers' Day. A complete folder with all permits (sound and alcohol), insurance, rental agreement and map of event will be submitted by renter at time of pre event walk through.
  6. Bylaws-
    - a. addition of Articles 19 and 20 to change rental agreement to 50 people or more.

ARBUCKLE PARKS AND RECREATION DISTRICT

PO BOX 1376, ARBUCKLE, CA 95912

*Meeting Minutes*

*August 20, 2024*

- b. change wording on VI. Old Business 6. to ***Money was spent on pool equipment for necessary items.***

2 ~~Update Bylaws-strike~~

3 Tree Trimming at Balfour Park-overgrown trees at park need to be trimmed.

- A bid with Arambula has been motioned and approved by Jody Ehrke and Andrew Pina, not to exceed \$10,000.
- Tree Removal-Prop 68

A motion to remove trees for Basketball court not to exceed the lowest bid by Arambula, Richard's or APRD. Motioned by Susie Lytal and Andrew Pina, motion passed.

4 Office Building issues-

We have had contact with APRD Building landlord, Mickey. He is upset that rent was not paid. We have a certified letter to him stating that no rent will be paid until maintenance repairs are completed the building. We have listed safety concerns to him on numerous occasions. The building has major damage that must be repaired.

VI **Old Business**

1. Workplace Violence Prevention- Board and employees will watch training video per Mary's instruction.

2. Live Scan-no update

3. Parks/Properties

a. Prop 68-Little League update-

1. cement guy put caps around culverts
2. we are moving dirt
3. irrigation is underway for the future trees (donation by Oddfellows).

b. Basketball Project-Pulling trees and ordering hoops.

4. Programs-

- a. Fitness classes-going well
- b. Men's Basketball -going well
- c. Softball-complete A great season.
- d. Tot Tumbling-Amelia Oliveras
- e. Youth Basketball-Signups will be posted soon.  
Game dates (12/7, 12/14, 12/21, 1/11, 1/18, 1/25)

6. Pool-Pool is open!!!!

Money was spent on necessary pool equipment.

Susie Lytal adjourned the meeting at 8:56 p.m.

Minutes submitted by Jody Ehrke