

ARBUCKLE PARKS AND RECREATION DISTRICT

PO BOX 1376, ARBUCKLE, CA 95912

Meeting Minutes

September 17, 2024

I. Call to order

Ellen Voorhees called to order the Regular Meeting of the ARBUCKLE PARKS AND RECREATION DISTRICT at 7:05 p.m. on 9/17/24 at 309 5th street, Arbuckle.

Roll call of officers / Members

PRESENT Ellen Voorhees-Chair
Jody Ehrke, Secretary
Andrew Pina, Treasurer
Susie Lytal

ABSENT Diana Anderson

Program Director Mary Grimmer, Program Director
Public none

II. Agenda and Minutes

1. **Approval of Agenda:** Ellen Voorhees and Jody Ehrke motioned and approved September 17, 2024 Agenda with the addition of;
 - a. III. Treasurer's Report #3. End of Year Report
 - b. III. Treasurer's Report #4. Purchase of a new backpack blower
 - c. IV. New Business #4. District Election Update
 - d. IV. New Business #5. Merit raises for employees
 - e. IV. New Business #6. Insurance Letter
 - f. V. Old Business #2. c. No Parking Sign
2. **Approval of Minutes** Regular Meeting of August 20, 2024 minutes were motioned for approval by Jody Ehrke and Andrew Pina with corrections and /or additions to;
 - a. V. New Business #6. addition of Article 19. and 20. change rental agreement to 50 people or more.
 - b. Change wording on VI. Old Business to ***Money was spent on pool equipment for necessary items.***
motion passes

III. Public Comment-

- i. No comment

IV. Treasurer's Report

1. Account Balances (County & Umpqua)
 - a. August Account balances County and Umpqua - \$384,450.14
Motioned by Ellen Voorhees and Jody Ehrke, motion passed.
 - b. August Bills \$42,134.87 Motioned by Jody Ehrke and Ellen Voorhees, motion passed.
Carry over bills August bills were unpaid due to County's untimely payment of warrants.
 - c. End of year -\$450,102.43
Report-motion to adjust amounts to balance a cost accounting line items at End of Year.
Motioned by Susie Lytal and Ellen Voorhees. motion carried
 - d. Backpack blower-approval for purchase of blower for pool and parks. Amount not to exceed \$1,000.00. motioned by Ellen Voorhees and Jody Ehrke, motion carried

ARBUCKLE PARKS AND RECREATION DISTRICT

PO BOX 1376, ARBUCKLE, CA 95912

Meeting Minutes

September 17, 2024

V. **New Business**

- 1 Halloween Parade- informational discussion TBA 10/27/24
- 2 New policies regarding Red Cross-
new training for all students. all students will be required to leave a \$50 deposit with APRD for lifeguard training. If they pass they will receive their deposit back. This will ensure that students complete the training (APRD is required to pay for every student signed up regardless of whether or not they complete the course).
- 3 Benches at LVH- we are actively pursuing 2 quotes for new replacement benches.
- 4 District Elections-No election needed. New board members will be; Susie Lytal and Trevor Rabina.
5. Merit raises for employees-It was motioned and seconded by Susie Lytal and Jody Ehrke to approve merit raises for existing employees proposed by Mary Grimmer. motion passed
6. Insurance letter-in progress

VI **Old Business**

1. Board members-in progress
2. Parks and properties
 - a. Building-continuing to deal with landlord regarding repairs necessary
 - b. Prop 68
 - i. Little League addition-no report
 - ii. basketball project-basketball hoops have been delivered.
 - a. a motion to accept the C&R concrete bid for the project was motioned and seconded by Susie Lytal and Ellen Voorhees. motion carried
 - b. APRD will solicit bids for tree work based upon the recommendations of C&R concrete.
 - c. No Parking signage- we will purchase 'No Parking' signs for the park
3. Programs
 - a. fitness classes and men's basketball are going well
 - b. softball- season complete-one team remains unpaid
 - c. Tot Tumbling will be taught by Amelia Oliveros (Nov. 4, 11, 18, 25 & Dec. 2, 9)
 - d. Basketball- sign ups will be held soon
4. Pool
 - a. a discussion will be ongoing for parent supervision of tender aged children

Ellen Voorhees adjourned the meeting at 8:35 p.m.

Minutes submitted by Jody Ehrke