

**Arbuckle Parks and Recreation
Board of Directors Meeting
Minutes
12-14-04**

Called to order: 6:28 by President Angie Woorley.

Attendees: Ellen Voorhies, Mary Grimmer, Angie Woorley, Shelly Murphy and Kim Vann.

Kim Vann gave a report on her meeting with the Attorney Benedict C DiDuca. Mr. DiDuca can do the full process. Kim renegotiated the fee to \$150/hour, with the lower rate of \$75/hour for anything that his assistant does. We need to sign an agreement with Mr. DiDuca. The current agreement is not addressed to Arbuckle Parks and Recreation. Kim will get a new agreement to sign at the meeting next month. We will be a public benefit so the 50C3 will be tax exempt. To expedite the filing we can pay extra \$500 for a 24 hour turnaround, \$250 for a 10 day turnaround. Kim reminded us that the filing will get bounced back due to the tax-exempt status. Also we need to have an agenda for next month to include in the paperwork.

Kim also gave a detailed list of items that must be completed by us before the bylaw process can be done including:

- ✓ The articles of incorporation need to be submitted. (Note- we will not know the status by next month- takes around six weeks)
- ✓ List of the initial Board of Directors
- ✓ State Franchise Tax Board paperwork needs to be completed
- ✓ Federal Tax Paperwork needs to be completed
- ✓ Complete package to send to attorney Mr. Benedict DiDuca
- ✓ Mission statement
- ✓ Fictitious business name statement needs to be filed with the county and put in the local newspaper

The members divided into groups and worked on individual projects. Completed that evening was the letterhead, mission statement, goals, agenda for January 18, 2005 and the website address. We also found that we needed the dissolution clause typed up to be included in the bylaws. (If we disband all monies will go to a charitable group.) Also a narrative description of past, present and planned activities (an attachment for the IRS form) and a conflict of interest policy typed up.

PCU address:
104 5th Street
P.O.Box 1217
Arbuckle Ca 95912

Tax Id # 75-3114505
February 12, 2003 start of business date

Mission Statement: Improving the quality of life in the Arbuckle community by providing parks and recreation services to our citizens.

Website: www.ArbuckleParks&Recreation.org

Goals

Initial Goals

- v Organize a group of individuals with common goals to establish a parks and recreational program that will provide a variety of programs and community services
- v Fundraise
- v Improve the parks and local pool

Present Goals

- v Managing community pool
- v Providing health and fitness programs
- v Fundraising
- v Collaborating with other local organizations to provide community activities for outreach and awareness
- v Apply for 001C3 status and other appropriate paperwork

Future Goals

- v Provide services and programs to all community member regardless of age, ethnicity and socioeconomic status
- v To continue the operation of the pool
- v To eventually take full ownership of the community pool and provide a quality aquatic program
- v To provide improvements and take over the operation and maintenance of all Arbuckle parks.
- v To establish a permanent facility
- v Complete assessment district process
- v To improve the status of the present Little League Park structure
- v To develop more programs, services, a community learning center and a childcare facility