



ARBUCKLE PARKS AND RECREATION DISTRICT
PO BOX 1376
ARBUCKLE, CA 95912

Meeting Minutes
JANUARY 19, 2010

I. Call to order

Shelly Murphy called to order the regular meeting of the **ARBUCKLE PARKS AND RECREATION DISTRICT** at **7:37pm** on **01/19/2010** at **309 5TH STREET, ARBUCKLE**

II. Roll call of officers / Members

Shelly Murphy conducted a roll call. The following persons were present:
Jason Bremmer
Andrew Pina
Shanna O'Sullivan
Ellen Voorhees

In attendance were Mary Grimmer, Ariel Alonso, Brian Baglee

III. Approval of minutes from last meeting

Shelly Murphy read the minutes from the last meeting. Ellen Voorhees Motions to approve, 2nd by Shanna O'Sullivan. The minutes were approved as read.

IV. Treasurers Report

- a) Shelly Murphy presents current bills
- b) Ellen Voorhees motions to approve paying of bills, 2nd by Shannon O'Sullivan
- c) Jason Bremer updates members on current bank balance.
 1. Account Balance in County \$96,322.76
 2. Account Balance at Umpqua \$30,550.20

V. Public Comments –No Public Comments

VI. Old Business:

- a. Park Maintenance Presentation given by Brian Naglee-CEO of All Seasons Tree and Turf Care, Inc.

Discussion as to if we should open bid up again for current park maintenance. Due to Little Field work, Sprinkler Line has been cut.

- b. Designation of new officers are as follows:

<u>President-</u>	Ellen Voorhees	<u>Vice President-</u>	Jason Bremer
<u>Treasurer-</u>	Shelly Murphy	<u>Secretary-</u>	Andrew Pina
<u>Member at Large-</u>	Shanna O'Sullivan.		

C. Mary Grimmer presents the Profit/Loss of \$79. Santa on the Truck was a huge success. Plans being set for next December include starting Santa at 5:00pm. Basketball any and all issues have been resolved with the outcome of the season being a good one. Aerobics attendance is down a little. Swim team sign ups to take place the 1st week of May. Board Members to expect to receive a proposal for Karate/Self Defense class for Children.

D. Lease needs to be re-drawn as current lease consisted of 10 pages. To be re-drawn to only 1 page. Cemetery District still showing interest to sub-lease. No news on the sale of building. Shopping around being done for New File Cabinets.

E. Dog Signups- No one showed up. Ellen Voorhees to check into if classes took place.
4-H would like to use our store front on Feb 4th or 5th to sell Roses.

F. Shanna O'Sullivan goes over Programs and Policies Committee Meeting which took place 01/18/10 Procedures to be updated.

G. Motion by Shanna and 2nd by Jason to approve Reimbursement of \$226.98 to Mary Grimmer.

VII. Adjournment

Shelly Murphy adjourned the meeting at **8:30pm**.

Minutes submitted by: Andrew Pina

Minutes approved by:



ARBUCKLE PARKS AND RECREATION DISTRICT
PO BOX 1376
ARBUCKLE, CA 95912

Meeting Minutes

MARCH 17, 2010

I. Call to order

Ellen Voorhees called to order the regular meeting of the **ARBUCKLE PARKS AND RECREATION DISTRICT** at **7:17pm** on **03/17/2010** at **309 5TH STREET, ARBUCKLE**

II. Roll call of officers / Members

Ellen Voorhees conducted a roll call. The following persons were present:

Jason Bremmer
Andrew Pina
Shanna O'Sullivan
Shelly Murphy

In attendance were Mary Grimmer, Kim Travis, Carole KinCannon, Christabel Delgadillo

III. Approval of Agenda

Motion by Shelly Murphy to approve Agenda 2nd by Andrew Pina

IV. Approval of Minutes from last meeting

Motion by Jason Bremer 2nd by Shanna O'Sullivan

V. Treasures Report

- a) Shelly Murphy presents current bills
- b) Ellen Voorhees motions to approve paying of bills, 2nd by Shanna O'Sullivan
- c) Jason Bremer updates members on current bank balance
 1. Account Balance in County \$71,377.48
 2. Account Balance at Umpqua \$30,540.02

Motion by Shanna O'Sullivan to pay \$4,357.64 to Alsco Geyer for work done. 2nd by Jason Bremer

VI. Public Comments –

Kim Travis advised the APRD that she will be placing a Lock on the Fence/Gate at the Baseball Field. There were no objections to Kim placing a Lock on the Fence. Kim Travis will also look into having Rocks moved around. Kim to meet with Ellen and Shelly at the Baseball Field.

Christabel Delgadillo and Mary Grimmer present Swim Team Proposal for the 2010 season. Suggested to APRD of items that would enhance Swim Team Training. Lane Line approximate Cost: \$400

each line (there is room for up to 6 Lines) Blocks: \$400-\$1,600 Shelly Murphy will meet with School to see about approval for items requested.

Carole KinCannon presents Board with a Martial Arts Club Proposal

VII. Old Business:

- A. Discussion as to if we should open bid up again for current park maintenance.
- B. Sub Lease Agreement signed by Ellen Voorhees and is to be submitted back to ARC
- C. Ellen Voorhees will shop around for New File Cabinets.
- D. Andrew Pina to start and submit a Budget for APRD and have it ready for the next meeting. All Board Members understand that this will be a work in progress. Deadline for Budget to be proposed at the Next Meeting which is to take place on April 12, 2010 @ 8:00pm

VIII. Adjournment

Ellen Voorhees adjourned the meeting at **9:33pm**.

Minutes submitted by: Andrew Pina

Minutes approved by:



**ARBUCKLE PARKS AND RECREATION DISTRICT
PO BOX 1376
ARBUCKLE, CA 95912**

Meeting Minutes

APRIL 12, 2010

I. Call to order

Ellen Vorhees called to order the regular meeting of the **ARBUCKLE PARKS AND RECREATION DISTRICT** at **8:13pm** on 04/12/10 at 309 5TH STREET, ARBUCKLE

II. Roll call of officers / Members

Ellen Vorhees conducted a roll call. The following persons were present:

Shelly Murphy
Jason Bremmer
Andrew Pina
Shanna O'Sullivan

In attendance were Mary Grimmer

III. Approval of minutes from last meeting

Shanna O'Sullivan Motions to approve minutes from last meeting with changes to add "Motions Carried" where needed, 2nd by Shelly Murphy – Motion Carried

IV. Treasurers Report

- a) Shelly Murphy presents current bills
- b) Ellen Voorhees motions to approve paying of bills, 2nd by Shannon O'Sullivan – Motion Carried
- c) Jason Bremer updates members on current bank balance.
 1. Account Balance in County \$81,479.43
 2. Account Balance at Umpqua \$30,374.50

V. Public Comments –No Public Comments

VI. Old Business:

A. Karate – Free demonstration to be given on the following Dates:

Monday 04-19-2010 / Wednesday 04/-21-2010 / Monday 04-26-2010 / Wednesday 04-28-2010

Carole of ATA Martial Arts to complete Volunteer Form and also supply Proper Insurance.

Classes expected to start on May 3, 2010 Fee are expected to start at :

1 Student \$80.00 / 2 Students \$140.00 / 3 or More Students \$190.00

- B. B. Ellen Vorhees has met with the School District and Mike Duffy and reports that discussions went well. Items Needed for Swimming are as Follows:
1. Starting Block \$400.00 / 2. Medals \$250.00 / 3. Pace Clock \$409.00 / 4. Lane Lines 5 needed at \$400.00 Each for a total of \$2,000.00 / 6. Timers 6 needed at \$ 20.00 Each for a total of \$120.00
- Motion by Andrew Pina to purchase said items 2nd by Jason Bremer. Motion Carried
- C. Work to be completed in the Bathroom. New Toilet and Sink to be installed. Ellen to speak with Debbie Charter to discuss 50/50 split for a total not to exceed \$1,500.00
- D. Mary Grimer working on getting the Face Painting and will be handling the Gun Shootout , Fish and 2-3 Jump Houses. 3-4 Employees over the age of 18 to assist Mary.
- E. Jason Bremer working on Front Door Window Sign
- F. Shelly Murphy updates board members of presents SCI's Proposal Assessment and following time line: April – Review Engineers Report - May 4th Complete Report – June 15th Adopt Resolution

VII. New Business

- a. Custodial – Jason Bremer to make calls regarding Custodial Services for the APRD office.
- b. Manager- Discussions on a possible Manger have included Mary Grimer as a good Candidate. Possible salary of \$1,000.00 a month Hours and Time have yet to be determined.
- c. Back Flow Test- Ellen Vorhees to inquire about letter received. No one on the board seems to be familiar with such a program/company.
- d. Park Duties- Shelly Murphy hands over the Ballfour Park Facility Use Calendar to Shanna O'Sullivan to handle. A reminder was given to board member on what the Lock Combination is.
- e. Signage at park- Discussion on a new sign to be displayed at Ballfour Park. This item moved to next meeting.
- f. Budget for 2010-2011 – Andrew Pina presents an early rough draft for a needed Budget for Arbuckle Parks and Rec Dist. A copy has been given to all Board Members as their input is strongly needed. Board Members to bring back their copies of the proposed budget with their input.

VIII. PROGRAMS

Mary Grimer would like to continue with programs as she has done for the last couple of years.

1. Swimming
2. Water Aerobics - \$20 for 4 Classes / \$40 for 8 Classes / \$55 for 12 Classes
3. Adult Volleyball-\$25 per person (it is estimate that if 14 people signed up, we will have broken even)
4. Jr Guard Program

IX.

Ellen Vorhees adjourned the meeting at **10:07pm**

Minutes submitted by: Andrew Pina

Minutes approved by:



ARBUCKLE PARKS AND RECREATION DISTRICT
PO BOX 1376
ARBUCKLE, CA 95912

Meeting Minutes

MAY 18, 2010

I. Call to order

Shelly Murphy called to order the regular meeting of the **ARBUCKLE PARKS AND RECREATION DISTRICT** at **7:11pm** on **05/18/2010** at 309 5TH STREET, ARBUCKLE

II. Roll call of officers / Members

Shelly Murphy conducted a roll call. The following persons were present:

Jason Bremmer
Andrew Pina
Shanna O'Sullivan
Ellen Voorhees- Arrived at 7:30pm

In attendance were Mary Grimmer

III. Approval of minutes from last meeting

Jason Bremmer Motions to approve Minutes dated April 12, 2010, 2nd by Shanna O'Sullivan- Motion Carried.

IV. Treasurers Report

- a) Shelly Murphy presents current bills
- b) Ellen Voorhees motions to approve paying of bills, 2nd by Shannon O'Sullivan – Motion Carried
- c) Jason Bremer updates members on current bank balance
 1. Account Balance in County \$109,359.84
 2. Account Balance at Umpqua \$30,993.96

V. Public Comments –No Public Comments

VI. Old Business:

- A. Bathroom – Work completed by Ross Carter
- B. Signage – No New Update. Jason still working on
- C. Mary Grimmer presents hand out for APRD Progress Update. Shanna O'Sullivan hands out Swim Team Sponsor Proposal letter. Ellen Voorhees met with Duffy regarding painting pool. Sw3im Equipment currently \$400 Starting blocks / \$1,200 Lane Lines.
- D. Carnitas \$795 Credit / \$340 Debit
- E. Janitorial – Julie will charge \$8 an hour. Jason presents proposal from Simply Clean.
- F. Park Rentals – Lucy Flores to supply Needed Corrections for Soccer Insurance
- G. Shelly to contact SCI regarding Building at the baseball field.

- H. Softball League – Mary Grimmer presents Mush Ball Program Proposal on behalf of herself, Anthony Tapia and Michael Barber. Shanna O’Sullivan motions to approve New Mush Ball League, 2nd by Jason Bremmer – Motion Carried
- I. Jason Bremmer to look into Soccer Team playing against Colusa Teams.
- J. Pool Schedule presented and handed out by Mary Grimmer.

VII. Adjournment

Ellen Voorhees adjourned the meeting at **8:45pm**.

Minutes submitted by: Andrew Pina

Minutes approved by:



**ARBUCKLE PARKS AND RECREATION DISTRICT
PO BOX 1376
ARBUCKLE, CA 95912**

Meeting Minutes

JUNE 30, 2010

I. Call to order

Ellen Voorhees called to order the Special meeting of the **ARBUCKLE PARKS AND RECREATION DISTRICT** at **7:10pm** on **06/30/10** at 309 5TH STREET, ARBUCKLE

II. Roll call of officers / Members

Ellen Voorhees conducted a roll call. The following persons were present:
Jason Bremmer / Andrew Pina / Shanna O'Sullivan / Shelly Murphy

Approval of Agenda;
Add Treasuries / Bills to pay
Add Facilities Change Request

Treasurers Report - Need to add Bill/invoice - Lanes Lines - \$2,222.35 for the Pool

Andrew Pina Motions to pay bill, 2nd By Shanna – Motion Carried

III. Public Comments – No Public Comments

IV. Old Business:

- a. Board reviews the Engineers Report. Shelly to advise SCI of changes needed.
- b. Board advised of land for sale in College City. It is thought that this would be a great site for a park. At this time there is no gathering spot for the residence of College City. Building of a Park looks to fill this need.

V. New Business

- c. Facility Usage – Aerobics Class cancelled due to new class started at school. Motion to use APR Building for Aerobics. Shanna motions to use APR building for Aerobics Class's, 2nd By Jason- Motion Carried.
- d. Ellen presents 2010 Infrastructure Fund.

Adjournment - Ellen Voorhees adjourned the meeting at **8:25pm**

Minutes submitted by: Andrew Pina

Minutes approved by:



**ARBUCKLE PARKS AND RECREATION DISTRICT
PO BOX 1376
ARBUCKLE, CA 95912**

Meeting Minutes

JULY 20, 2010

I. Call to order

Ellen Voorhees called to order the regular meeting of the **ARBUCKLE PARKS AND RECREATION DISTRICT** at 7:07pm on 07/20/2010 at 309 5TH STREET, ARBUCKLE

II. Roll call of officers / Members

Ellen Voorhees conducted a roll call. The following persons were present:

Jason Bremmer / Andrew Pina / Shanna O'Sullivan / Shelly Murphy

In attendance was Abel Gomez / Melanie Lee of SCI / Don Simpson

III. Approval of Agenda

Shanna O'Sullivan motions to approve Agenda / 2nd by Shelly Murphy. Motion carried

IV. Approval of minutes from last meeting

Shanna O'Sullivan Motions to approve the Meeting Minutes from June 15, 2010, 2nd by Shelly Murphy. Motion carried

V. Treasurers Report

- a) Shelly Murphy presents current bills
- b) Jason Bremmer motions to approve paying of bills, 2nd by Andrew Pina
- c) Shelly Murphy updates members on current bank balance.
 1. Account Balance in County \$106,177.25
 2. Account Balance at Umpqua \$42,614.23

VI. Public Comments – Abel Gomez questions how the Little League Field is funded. Explanation given by Shelly Murphy how Little League pays for upkeep of field as well as the Snack bar.

VII. Old Business:

- a. Jason Bremmer To contact Aran's for an update
- b. Swimming Pool – Andrew Pina reports that the Swim Meet went well
- c. College City Park Grant-Ellen Voorhees working on completing grant. Looks to have answer by December
- d. Shanna Motions to approve resolution 10-3 / Jason Bremmer 2nd / Motion Carried

VIII. Adjournment - Ellen Voorhees adjourned the meeting at 8:03pm / Minutes submitted by: Andrew Pina



**ARBUCKLE PARKS AND RECREATION DISTRICT
PO BOX 1376
ARBUCKLE, CA 95912**

Meeting Minutes

AUGUST 17, 2010

I. Call to order

Ellen Voorhees called to order the regular meeting of the **ARBUCKLE PARKS AND RECREATION DISTRICT** at **7:20pm** on **08/17/10** at 309 5TH STREET, ARBUCKLE

II. Roll call of officers / Members

Ellen Voorhees conducted a roll call. The following persons were present:

Jason Bremmer
Shanna O'Sullivan
Ellen Voorhees

The following persons were absent: Andrew Pina

In attendance was Mary Grimmer

III. Approval of Agenda: Ellen Voorhees requested we add "b" to New Business so we could discuss the Little League fencing. Shelly Murphy moved to approve the agenda with the change and Shanna O'Sullivan seconded it. The motion passed.

IV. Approval of minutes from last meeting

Ellen Voorhees requested that the minutes from the last meeting be changed in the following ways: the date from June 15th to July 20th and under old business "a" change Aran's to Arana's. Shanna O'Sullivan moved to approve the minutes from the last meeting with the corrections and Shelly Murphy seconded. The motion passed.

V. Treasurer's Report

- a. Shelly Murphy presented current bills
- b. Shanna O'Sullivan moved to approve paying of bills, 2nd by Jason Bremmer.
- c. Shelly Murphy updated members on estimated bank balances after some additional bills were paid.
 1. Account Balance in County \$102,720.79
 2. Account Balance at Umpqua \$44,546.44
- d. Jason Bremmer reported receiving a bill for the signage on the door. The bill was approximately \$106.

VI. Public Comments – No Public Comments

VII. Old Business:

- a. Park Maintenance update: Jason Bremmer had called Arana's but had been playing phone tag. They were to meet next week. Ellen Voorhees reported she had called him to report a broken pipe at the Little League field. Shelly Murphy reported he had stopped by her office to ask for permission to buy sprinkler parts. She reiterated to him that we wanted to meet with him.
- b. Swimming pool- Swim team fundraising: Shanna O'Sullivan reported that she was not aware of any donations that were over \$500 requiring a business name to be printed on a banner. She thought Mary Grimmer was following up with posters thanking businesses that had donated substantial amounts. Ellen Voorhees mentioned it would be a good idea to be sure to send out thank you's.
- c. Programs:
 - 1) Mary Grimmer presented some bills to be paid for printing, toilet paper holder for the office, swim team ribbons and awards, Aerobic certificates.
 - 2) Discussion was had over whether or not we needed a Parks and Recreation credit card?
 - 3) Mary Grimmer also reported that there did not seem to be an interest in a Men's basketball league. A survey of the men currently playing showed they did not want to pay the fees required.
 - 4) Discussion was had over the youth basketball league and whether or not we would pair up with Maxwell and what ages would be grouped together to eliminate co-ed play.
 - 5) There was discussion over a plaque to recognize volunteers to put up at the office.
 - 6) Mary Grimmer mentioned that we might want to think of an alternative to the bounce house at the Halloween parade and car show. The weather doesn't very often cooperate. The idea of a small carnival in the Odd Fellows hall was discussed.
- d. College City Park Grant:
 - 1) Ellen Voorhees reported that she tried hard to get feedback from College City residents about the park. She sent out emails to many people, posted notes at the store and never heard from anyone.
 - 2) Ellen also mentioned that In-Kind funding is a big part of the grant and she felt it might be a problem to get.
 - 3) The people who Ellen did speak to were not in support of the location because of the proximity to the bar.
 - 4) Ellen sent it to the county for approval but never heard back either way, despite several follow up emails being sent. Everyone seemed a little perplexed as to why the county did not respond.
 - 5) Bottom line: Ellen wrote the grant but did not send it- maybe next year or on a different piece of property?
- e. PG&E at Lavanche Hursh Park: Shanna O'Sullivan called PG&E and was told the inconsistency in the bill may have been due to the misreading of the meter. Possibly the sonar used by ARC to deter birds required the lights to be on and drove up the bill as well.

VIII. New Business:

- a. Sherriff's trailer at Balfour Park: Apparently in the trailer there is a room designated for ARPD that is not being used. Perhaps it could be used to store stuff? There was discussion about who was to maintain around the trailer. Shelly Murphy reported that she told Arana's to keep up around the trailer. It was decided we should trim up around there to make it more visible.
- b. Little League Fencing: Ellen Voorhees reported that the location of the soccer goal post is damaging the little league fence. Ways to protect the fence were discussed including a false fence and a cage around the back side of the goal.

IX. Adjournment

Ellen Voorhees adjourned the meeting at **8:45pm**. Minutes submitted by Shanna O'Sullivan.



ARBUCKLE PARKS AND RECREATION DISTRICT
PO BOX 1376
ARBUCKLE, CA 95912

Meeting Minutes

SEPTEMBER 21, 2010

I. Call to order

Ellen Voorhees called to order the regular meeting of the **ARBUCKLE PARKS AND RECREATION DISTRICT** at **7:10pm** on **09/21/2010** at 309 5TH STREET, ARBUCKLE

II. Roll call of officers / Members

Ellen Voorhees conducted a roll call. The following persons were present:

Jason Bremmer
Andrew Pina
Shanna O'Sullivan

Absent- Shelly Murphy

In attendance were Mary Grimmer, Trevor Pitts, Patricia Garcia, Andre

III. Approval of minutes from last meeting

Shanna O'Sullivan motions to approve Meeting Minutes dated August 17, 2010, 2nd by Andrew Pina. Motion Carried

IV. Treasurers Report

- a) Ellen Voorhees presents current bills
- b) Andrew Pina motions to approve paying of bills, 2nd by Jason Bremer /Motions Carried
- c) Jason Bremer updates members on current bank balance.

- V. Public Comments** – 1. Trevor Pitts would like to teach an Adult Martial Arts Program. APRD board would like Trevor to prepare a written proposal. 2. Arbuckle Community Foundation (ACF) , a non-profit organization advised the APRD of its interest to possibly purchase the Arbuckle Hotel. ACF looks to make refurbish building for better community access/utilization. ACF ask if the APRD can write a letter of interest in favor of the purpose of the purchase of said building

VI. Old Business:

- a. Mary Grimmer updates board on the Debits and Credits from pool programs.
- b. Andre from Maxwell Parks and Rec goes over information on behalf of Maxwell and advises the APRD board members that Maxwell is very interested in interlocking games for the upcoming basketball season. Ellen Voorhees to work out details with other local city/towns.
- c. Volley Ball ends this month. Karate still going on. Soccer doing well.

- d. Andrew Pina to work on Web Site ASAP
- e. Shanna O’Sullivan advises board of Park Rental, Phones and Mail. Park Rental Procedures are discussed. Ellen inquires about our phone access. Mary Grimmer currently checks our phone 2-3 times a week. Ellen to check with Shelly as to how often the mail is checked.

Jason motions to change phone/frontier access to Mary Grimmer, Ellen Voorhees, and Shanna O’Sullivan 2nd by Andrew Pina- Motion Carried

- f. Park Maintenance- No Update
- g. 10/30/10 – Games to be played are discussed. Bounce House and currently 2-3 games.

VII. New Business

- a. Need to Purchase new equipment. Andrew Pina motions to purchase Aerobic equipment 2nd By Ellen Voorhees. Motion Carried
- b. Ellen Voorhees motions to purchase Sweatshirts from APRD employees 2nd by Jason Bremer- Motion Carried
- c. Odd Fellows building will be having Central Heating and Air installed.
- d. Ellen Voorhees to meet with Malaine Blacket – Superintendent Assistant. Advised Board to expect bill for facility use
- e. Patricia Garcia proposes a Florklorico Class

VIII. Adjournment

Ellen Voorhees adjourned the meeting at **9:40pm**

Minutes submitted by: Andrew Pina

Minutes approved by:



**ARBUCKLE PARKS AND RECREATION DISTRICT
PO BOX 1376
ARBUCKLE, CA 95912**

Meeting Minutes
OCTOBER 19, 2010

I. Call to order

Ellen Voorhees called to order the regular meeting of the **ARBUCKLE PARKS AND RECREATION DISTRICT** at **8:08pm** at 309 5TH STREET, ARBUCKLE

II. Roll call of officers / Members

Shanna O'Sullivan conducted a roll call. The following persons were present:

Jason Bremmer
Andrew Pina
Ellen Voorhees
Shelly Murphy

In attendance: Mary Grimmer

III. Approval of minutes from last meeting

Shanna O'Sullivan Motions to approve, 2nd by Jason Bremmer. Motion Carried

IV. Treasurers Report

- a) Shelly Murphy presents current bills
- b) Cross Electric to be removed from bills
- c) Jason Bremer updates members on current bank balance
- d) Shanna O'Sullivan Motions to approve, 2nd by Jason Bremmer. Motion Carried

V. Public Comments –_No Public Comments

VI. Old Business:

- a. Adult Mens Basket Ball- 1. 1st Sunday of October Sunday Nights / Facility use has been signed by Jason Bremmer which is good thru this year. Shanna motions to approve Basket Ball proposal as submitted. 2nd by Shelly. Motion Carried. Kids Basket Ball: Mary and Ellen met with Sandi Cabral and are working on the season scheduled. Games to start November 13, 2010 / Maxwell and Colusa to Join in month of December. Ellen Voorhees asked both Nathan and Jason, to note dates that they did not or will not use the gym, if we leave it open for the year, we will be charged for every Sunday, regardless of usage.
- b. Mary reports on Soccer program, Low Impact Aerobics and Karate. All are going well.
- c. Jason has spoken with Aranas and has asked them to submit/update contract. Board to go over once received.

- d. Mary Grimmer presents flyer that will be distributed to the schools.
- e. Shelly reports that we have not received a check from the Karate Class that is due. Mary Wilson to inquire.

VII. New Business

- a. Custodian Julie Cook will be leaving. Search for a new Building Cleaner set to begin.
- b. Jason Bremer has met with Sandy Cabral regarding the agreement with PJUSD. Jason will forward to all board members the Joint Powers of Agreement.

VIII. Adjournment

Ellen Voorhees adjourned the meeting at **9:30pm**.

Minutes submitted by: Andrew Pina

Minutes approved by:



ARBUCKLE PARKS AND RECREATION DISTRICT
PO BOX 1376
ARBUCKLE, CA 95912

Meeting Minutes
NOVEMBER 16, 2010

I. Roll Call of Officers / Members

Ellen Voorhees called to order the regular meeting of the **ARBUCKLE PARKS AND RECREATION DISTRICT** at **7:08pm** on **11/16/10** at 309 5TH STREET, ARBUCKLE

Ellen Voorhees conducted a roll call. The following persons were present:

Jason Bremmer
Andrew Pina
Shanna O'Sullivan
Shelly Murphy

In attendance were Mary Grimmer

II. Approve Agenda:

Shanna motions to approve Agenda with the addition of LAFCO. 2nd By Jason Bremmer. Motion Carried

III. Approval of minutes from last meeting

Shelly Murphy Motions to approve, 2nd by Shanna O'Sullivan. Motion Carried

IV. Treasurers Report

- a) Shelly Murphy presents current bills
- b) Shanna O'Sullivan motions to approve paying of bills, 2nd by Jason Bremmer

V. Public Comments –Mary Grimmer

Mary Grimmer presents letter from Omega New for support of their organization. Shelly presents letter for support of PHS Band. Letter from Lyod Jr High also presented as they are looking for support for the Shady Creek field trip.

VI. Old Business:

- a. Mary Grimmer updates board on Interleague Schedule.
 - b. Shelly reports that the Karate check has not been received. Mary reports Aerobics class going well. Andrew reports the Florklorico class going well. Andrew to advise Patty Garcia not to accept checks written to the ARPD in regards to the sale of Tamales.
- C. Jason Bremmer has advised Arana's to provide an updated contract.

D. Mary Grimmer report the the Halloween Carinival and Car Show went well. Jump House bill has not been received.

E. Ellen has spoken with Melanie in regards to the Facility Use with PJUSD. No bill has been received. Ellen to schedule a meeting with **Melaine and or Diane.**

F. LAFCO will have their next meeting on December 2, 2010 to complete their draft of the Parks and Recreation Districts Municipal Service Review

G. Shelly advises board of IRS letter received. This was in fact a not a notice from the IRS, just another Parks and Recreation Department looking for help as they are being Audited.

H. Motion made by Andrew and 2nd By Shanna to increase payroll pay for **Anthony Tapia** to \$10.00 an hour. Motion Carried.

I. Motion made by Shanna 2nd by Shelly to increase pay for **Anstasia, Joanie, Matt Vaughn and Zac Graves** to \$9.00 Motion Carried.

J. Audit letter to be completed covering the dates of 07/01/2009 thru 06/30/2010 – this is to be completed by 11/31/2010

VII. New Business

- a. Search has begun to find a new custodian for the ARC/APRD building.
- b. Jason goes over the Joint Powers of Agreement with PJUSD. Ellen to inquire with school.

VIII. Adjournment

Ellen Voorhees adjourned the meeting at **8:45pm.**

Minutes submitted by: Andrew Pina

Minutes approved by: