



# **Arbuckle Parks and Recreation District**

PO Box 1376 ~ 309 5<sup>th</sup> Street, Arbuckle, CA 95912

January 16<sup>th</sup>, 2017

## **Meeting Minutes**

### **I. CALL TO ORDER**

Ellen Voorhees called to order the regular monthly meeting of the ARBUCKLE PARKS AND RECREATION DISTRICT at 7:19 pm on January 16<sup>th</sup>, 2017 at 309 5<sup>th</sup> Street, Arbuckle, CA

### **ROLL CALL OF OFFICERS / MEMBERS**

Chairperson Ellen Voorhees conducted rollcall and the following people were present:

Chuck Wayman – Vice Chairperson

Melissa Baikie-Rick – Secretary

Jody Ehrke – Treasurer

Mary Grimmer – Manager

Jason Gibbons – Guest, Arbuckle Little League Representative

Absent: Andrew Pina – Member at Large

### **II. AGENDA & MINUTES**

- a. January Agenda: A motion to approve the agenda pending the following corrections, was made by Jody Ehrke, seconded by Chuck Wayman and the motion carried by a unanimous vote: update the officer slate; add October minutes to be approved and detail BBF as Baseball Field
- b. October 24<sup>th</sup> & November 21<sup>st</sup> Minutes: A motion to approve both October & November minutes was made by Chuck Wayman, seconded by Jody Ehrke and the motion carried by a unanimous vote

### **III. TREASURER'S REPORT**

- a. Account Balances: Due to recent changes at the county office and officer rotation within APRD, the balance and Treasurer's Report is tabled
- b. Monthly Bills: Total due is \$5,816.90
  - i. A motion to pay the total due was made by Chuck Wayman, seconded by Jody Ehrke and the motion carried by a unanimous vote

### **IV. PUBLIC COMMENTS**

- a. None

### **V. OLD BUSINESS**

- a. Programs: Folks love Better Body Fitness classes at the APRD building, 11 people have been attending; Tot Tumbling will be with Ellie Geyer; T-Ball Clinic will be starting up soon; All basketball money is in except for 2 (two) people; Trainees are doing well; Good experiences with different dynamics in basketball at different locales, such as Maxwell

- b. Park Improvements with ARC: No new information available
- c. Budget & Future Plans: Mary to request Engineer's Report from SCI in WORD format then she will enter goals
  - i. Mary needs input from all board members on APRD's short/medium/long goals to finalize the Engineer's Report

**VI. NEW BUSINESS**

- a. Arbuckle Little League (ALL) – Baseball Field: Guest ALL Representative Jason Gibbons spoke regarding the following:
  - i. Thank you to APRD for their continued cooperation and contributions to the success of ALL
  - ii. Vandalism has been getting worse with graffiti, breaking gates, breaking the ball return, etc. and there is concern for what could happen next
  - iii. Upgrades to security camera system are pending Ellen & Mary consulting with technicians and the Colusa County Sheriff's Department
  - iv. ALL is hoping to pour the cement pad by Tuesday, January 17<sup>th</sup>
    - 1. ALL to cap a few sprinklers and move some boulders to accommodate pad

**VII. ADJOURNMENT**

The meeting was adjourned by Ellen Voorhees at 8:20 pm  
Next meeting is February 20<sup>th</sup>, 2017 at 7 pm at 309 5<sup>th</sup> Street, Arbuckle, CA  
Minutes submitted by Melissa Baikie-Rick



## **Arbuckle Parks and Recreation District**

PO Box 1376 ~ 309 5<sup>th</sup> Street, Arbuckle, CA 95912

February 20<sup>th</sup>, 2017

### **Meeting Minutes**

#### **I. CALL TO ORDER**

Chuck Wayman called to order the regular monthly meeting of the ARBUCKLE PARKS AND RECREATION DISTRICT at 7:06 pm on February 20<sup>th</sup>, 2017 at 309 5<sup>th</sup> Street, Arbuckle, CA

#### **ROLL CALL OF OFFICERS / MEMBERS**

Vice Chairperson Chuck Wayman conducted rollcall and the following people were present:

- Melissa Baikie-Rick – Secretary
- Jody Ehrke – Treasurer
- Andrew Pina – Member at Large
- Mary Grimmer – Manager
- Absent: Ellen Voorhees – Chairperson

#### **II. AGENDA & MINUTES**

- a. February Agenda: A motion to approve the agenda was made by Jody Ehrke, seconded by Andrew Pina, and the motion carried by a unanimous vote
- b. January 2017 Minutes: A motion to approve the January minutes was made by Jody Ehrke, seconded by Chuck Wayman, and the motion carried by unanimous vote

#### **III. TREASURER'S REPORT**

- a. Account Balances: Report given by Mary Grimmer; tabling Balances until a resolution is achieved with County's categorization methods of warrants; APRD to pursue a formal meeting with Kyle of Maxwell Parks & Recreation, a County Clerk's Office representative and their supervisor; Mary to contact Kyle; Chuck or Ellen to contact County office
- b. Monthly Bills: Total due is \$11,825.06
  - i. A motion to pay the total due was made by Chuck Wayman, seconded by Andrew Pina and the motion carried by a unanimous vote

#### **IV. PUBLIC COMMENTS**

- a. None

#### **V. OLD BUSINESS**

- a. Programs: 50 kids signed up for T-Ball Clinic, 26 of which are 3 year olds and there will be 2 games Saturday mornings; Ellie Geyer will miss 1<sup>st</sup> day of Tot Tumbling, Susie Lytal may substitute; No parents or members of the public showed up to Seasonal Program meeting; Chuck Wayman suggested a pre-season ALL coach meeting to review rules & sportsmanlike conduct to ensure uniformity, the board agreed it was a worthy pursuit

- b. Park Improvements with ARC: Nothing new to report in relation to ARC but it should be noted that Mary Grimmer arranged for the repair of the broken window at the substation
- c. Budget & Future Plans: Short/Medium/Long Goals: All agreed to email Mary with their suggestions, Chuck Wayman viewed a new facility as an urgent need with a center layout in Orland as an example and Melissa Baikie-Rick viewed a play structure & park playground for College City as an urgent need
- d. Tyco Contract: Andrew Pina has found that we have 6 months left on our contract, he cannot find the addendum so he is waiting to find out to make sure there isn't a hidden extension
- e. Camera System at Balfour Park: It would be about \$300 to terminate no; We may work with Jeff per Mary per Ellen; It would be cheaper to own our own and update every 5-10 years; Jody Ehrke also noted that the pad poured near the snack bar looks great

**VI. NEW BUSINESS**

- a. New SCI Contract – May 15<sup>th</sup> was the best date to meet, for those present

**VII. ADJOURNMENT**

The meeting was adjourned by Chuck Wayman at 8:11 pm

Next meeting is March 20<sup>th</sup>, 2017 at 7 pm at 309 5<sup>th</sup> Street, Arbuckle, CA

Minutes submitted by Melissa Baikie-Rick



# Arbuckle Parks and Recreation District

PO Box 1376 ~ 309 5<sup>th</sup> Street, Arbuckle, CA 95912

March 20<sup>th</sup>, 2017

## Meeting Minutes

### **I. CALL TO ORDER**

Ellen Voorhees called to order the regular monthly meeting of the ARBUCKLE PARKS AND RECREATION DISTRICT at 7:05 pm on March 20<sup>th</sup>, 2017 at 309 5<sup>th</sup> Street, Arbuckle, CA

### **ROLL CALL OF OFFICERS / MEMBERS**

Chairperson Ellen Voorhees conducted rollcall and the following people were present:

Melissa Baikie-Rick – Secretary

Jody Ehrke – Treasurer

Mary Grimmer – Manager

Absent: Chuck Wayman – Vice Chairperson & Andrew Pina – Member at Large

### **II. AGENDA & MINUTES**

- a. March Agenda: A motion to approve the agenda was made by Jody Ehrke, seconded by Melissa Baikie-Rick, and the motion carried by a unanimous vote
- b. February 2017 Minutes: A motion to approve the January minutes was made by Jody Ehrke, seconded by Melissa Baikie-Rick, and the motion carried by unanimous vote

### **III. TREASURER'S REPORT**

- a. Account Balances: Tabeing balance report for Umpqua due to pending checks not yet cashed and County balance due to codes not being in sync with county office
  - i. Kyle of Maxwell Parks & Recreation agrees that we should go together to the County
- b. Monthly Bills: Total due is \$9,536.11
  - i. A motion to pay the total due was made by Melissa Baikie-Rick, seconded by Jody Ehrke and Melissa Baikie-Rick the motion carried by a unanimous vote

### **IV. PUBLIC COMMENTS**

- a. Ellen Voorhees – Ellen Voorhees, Jody Ehrke, and Andrew Pina are up for re-election in November

### **V. OLD BUSINESS**

- a. Programs: We went in the hole with Basketball, price may go up next year
- b. Park Improvements: Rain may be reason for delay in mowing/gophers. Ellen to inquire
- c. Budget & Future Plans: Short Term - Budget getting figured out
- d. Camera System at Balfour Park: We'll be move on after the end of our Tyco contract
- e. SCI: Tabeing Contract

### **VI. NEW BUSINESS**

- a. Structure over Cement Slab at Balfour Park: A motion to allow for new structure to be placed over slab was made by Jody Ehrke, seconded by Melissa Baikie-Rick, carried by unanimous vote

### **VII. ADJOURNMENT**

The meeting was adjourned by Ellen Voorhees at 8:17 pm; Next meeting is April 17<sup>th</sup>, 2017 at 7 pm at 309 5<sup>th</sup> Street, Arbuckle, CA; Minutes submitted by Melissa Baikie-Rick



ARBUCKLE PARKS AND RECREATION DISTRICT

PO BOX 1376

ARBUCKLE, CA 95912

*Meeting Minutes*

*April 17, 2017*

I. **Call to order**

Ellen Voorhees called to order the regular monthly meeting of the ARBUCKLE PARKS AND RECREATION DISTRICT at 7:05 p.m. on 4/17/17 at 309 5<sup>th</sup> street, Arbuckle.

**Roll call of officers / Members**

Ellen Voorhees, Chair

Andrew Pina, member

Jody Ehrke, Treasurer

Chuck Wayman, Vice Chair

Mary Grimmer, Program Director

Absent: Melissa Baike-Rick

II. **Approval of Agenda:** Jody Ehrke moved and Chuck Wayman seconds to approve the agenda.

III. **Approval of minutes from last meeting:** Minutes were tabled for March 2017.

IV. **Treasurer's Report:**

- a. Account balances for April 2017 (county & Umpqua) were submitted. Andrew Pena moved and Chuck Wayman seconds, motion carries.
- b. Bills were submitted for April 2017. Andrew Pena motioned and Chuck Wayman seconds to approve the bills, motion carries.

V. **Public Comments:** no comment

VI. **New Business:**

- a. Approval of SCI Contract. Chuck Wayman moved and Andrew Pena seconds, motion carries.

VII. **Old Business:**

- a. Programs are all running fine. One additional week of TBall will be added to make up for rain.
- b. Carnitas is coming together. Sign-ups have begun.
- c. Swim lessons and swim team will begin sign ups next month for June and July.

Ellen Voorhees adjourned the meeting at 8:19 p.m.

Minutes submitted by Jody Ehrke





# Arbuckle Parks and Recreation District

PO Box 1376 ~ 309 5<sup>th</sup> Street, Arbuckle, CA 95912

May 15<sup>th</sup>, 2017

## Meeting Minutes

### **I. CALL TO ORDER**

Ellen Voorhees called to order the regular monthly meeting of the ARBUCKLE PARKS AND RECREATION DISTRICT at 7:12 pm on May 15<sup>th</sup>, 2017 at 309 5<sup>th</sup> Street, Arbuckle, CA

### **ROLL CALL OF OFFICERS / MEMBERS**

Chairperson Ellen Voorhees conducted rollcall and the following people were present:

Melissa Baikie-Rick – Secretary

Jody Ehrke – Treasurer

Mary Grimmer – Manager

Chuck Wayman – Vice Chairperson

Absent: Andrew Pina – Member at Large

### **II. AGENDA & MINUTES**

- a. May Agenda: A motion to approve the agenda, with the addition of New Business Section B as November Elections, was made by Jody Ehrke, seconded by Chuck Wayman, and the motion carried by a unanimous vote
- b. March 2017 Minutes: A motion to approve the January minutes was made by Chuck Wayman and seconded by Jody Ehrke, and the motion carried by unanimous vote. April 2017 minutes were tabled until next meeting.

### **III. TREASURER'S REPORT**

- a. Account Balance Estimates: County at \$86,526.29; Umpqua at \$35,909.42, Total \$122,435.71
- b. Monthly Bills: Total due is \$3,896.41
  - i. A motion to pay the total due and approve the balance estimates was made by Jody Ehrke and Chuck Wayman seconded and the motion carried by a unanimous vote
  - ii. No meeting yet between APRD, Kyle of MPRD and the county
  - iii. Chuck will deliver money to Colusa

### **IV. PUBLIC COMMENTS**

- a. Ellen: June meeting will be on June 12<sup>th</sup> and the Annual Meeting is in August

### **V. OLD BUSINESS**

- a. Programs: Men's Basketball time slot is Tuesday's & Thursday's 7-9 pm; Volleyball starts in June; Water Fitness starts in June; Better Body Fitness is going great and Melissa is projecting a couple more people will soon be added; Kerry's class attendance is up; T-ball ended on Saturday and went well; if families wish to sign up for a subsequent swimming lessons class after the completion of one, they will not be charged a late fee.
- b. Park Improvements: Fountain at Balfour Park is to be capped and we will revisit it with future park improvements; a man-gate will be placed in fencing to keep children off of street
- c. Park Maintenance Personnel: Contract Review: Mary – Goal is to get LaVanche park in shape this summer; Confirmed that APRD employees have been instructed to NOT

duplicate efforts on tasks contracted out to our landscaping service and to contact Mary directly if there are any questions or discrepancies

- d. Building Repairs: We have an AC unit but are waiting for the instruction manual; Zack agreed to repairs for walls, fan, doors & windows; Steve is the contractor
- e. Pool Repairs/improvements – Mural on wall: Fish are almost done; All but 4 of the new employees have completed all documents for hire; Ladders are in & board is up; Sarah Marsh, Christabel Zuniga-Delgadillo & Mary Grimmer are the coaches for Swim Team; We will be updating and sealing the mural rather than re-doing it; Mary can now teach Title 22, First Aid & CPR

**VI. NEW BUSINESS**

- a. Resolution 17-1: Jody Ehrke moved to pass Resolution 17-1, Chuck Wayman seconded and the motion carried by unanimous vote; Ellen will submit the signed document
- b. November Elections: Ellen Voorhees, Jody Ehrke and Andrew Pina will be up for re-election in November and need to decide if they will be pursuing re-election

**VII. ADJOURNMENT**

The meeting was adjourned by Ellen Voorhees at 8:29 pm; Next meeting is June 12<sup>th</sup>, 2017 at 7 pm at 309 5<sup>th</sup> Street, Arbuckle, CA; Minutes submitted by Melissa Baikie-Rick





## **Arbuckle Parks and Recreation District**

PO Box 1376 ~ 309 5<sup>th</sup> Street, Arbuckle, CA 95912

June 12<sup>th</sup>, 2017

### **Meeting Minutes**

#### **I. CALL TO ORDER**

Ellen Voorhees called to order the regular monthly meeting of the ARBUCKLE PARKS AND RECREATION DISTRICT at 4:07 pm on June 12<sup>th</sup>, 2017 at 309 5<sup>th</sup> Street, Arbuckle, CA

#### **ROLL CALL OF OFFICERS / MEMBERS**

Chairperson Ellen Voorhees conducted rollcall and the following people were present:

Melissa Baikie-Rick – Secretary

Jody Ehrke – Treasurer

Mary Grimmer – Manager

Absent: Chuck Wayman – Vice Chairperson & Andrew Pina – Member at Large

#### **II. AGENDA & MINUTES**

- a. Agenda: A motion to approve the June agenda was made by Jody Ehrke, seconded by Ellen Voorhees, and the motion carried by a unanimous vote
- b. Minutes: A motion to approve the May minutes with the correction of the date to May 15<sup>th</sup> on Line V-a, was made by Jody Ehrke, seconded by Ellen Voorhees, and the motion carried by unanimous vote. A motion to approve the April minutes was made by Ellen Voorhees, seconded by Jody Ehrke, and the motion carried by unanimous vote.

#### **III. TREASURER'S REPORT**

- a. Account Balances: County at \$75,701.88; Umpqua at \$35,909.42, Total \$111,611.30
- b. Monthly Bills: Mid-Month Total due was \$7,674.66 and End of Month Total was corrected to read \$899.12
  - i. A motion to pay the total due and approve the balance estimates was made by Melissa Baikie-Rick, Jody Ehrke seconded and the motion carried by unanimous vote

#### **IV. PUBLIC COMMENTS**

None

#### **V. OLD BUSINESS**

- a. Review Resolution 17-1 passed on May 15<sup>th</sup>: No changes or corrections were made
- b. Programs: Mary declared that this year's swim team is awesome and the newest APRD employees are top notch with their job performances
- c. Park Improvements with ARC: ARC has suggested a memorial at LaVanche park for Dianna Voorhees and Renee Dolbow. APRD is requesting more time to develop a proposal that is both sentimental and aesthetically pleasing
- d. Budget & Future Plans: No new information

#### **VI. NEW BUSINESS**

- a. Resolution 17-2: Melissa Baikie-Rick expressed concern, on behalf of herself and other College City residents, regarding a lack of park plans for College City and asked about district lines, Ellen Voorhees to follow up with SCI to explore options. Jody Ehrke moved to pass Resolution 17-2, Melissa Baikie-Rick seconded and the motion carried by unanimous vote. Ellen will submit the signed document.

#### **VII. ADJOURNMENT**

The meeting was adjourned by Ellen Voorhees at 5:17 pm; Next meeting is to be determined, at 309 5<sup>th</sup> Street, Arbuckle, CA; Minutes submitted by Melissa Baikie-Rick

ARBUCKLE PARKS AND RECREATION DISTRICT

PO BOX 1376

ARBUCKLE, CA 95912

*Meeting Minutes*

*July 17, 2017*

I. **Call to order**

Ellen Voorhees called to order the regular monthly meeting of the ARBUCKLE PARKS AND RECREATION DISTRICT at 7:00 p.m. on 7/17/17 at 309 5<sup>th</sup> street, Arbuckle.

**Roll call of officers / Members**

PRESENT	Ellen Voorhees, Chair
	Chuck Wayman, Vice Chair
	Melissa Baie Rick-Secretary
	Andrew Pina, Member at Large
	Jody Ehrke, Treasurer
	Mary Grimmer, Program Director
	Also present, was Sonia Ortega, SCI Engineering Consultant

II. **Public Comments:** no comment

III. **New Business:**

- a. A motion to open public hearing was made by Jody Ehrke. Public hearing opened at 7<sup>00</sup> p.m. for discussion regarding resolution 17-3, preparation of the engineer's report for the continuation of the parks and recreation maintenance district. There was no public comment and the hearing closed at 7<sup>42</sup> pm. A motion to pass Resolution 17-3 was made by Chuck Wayman and seconded by Jody Ehrke. The motion passed 4-1, Melissa Baikie-Rick voted nay.

Ellen Voorhees adjourned the meeting at 7:42 p.m.

Minutes submitted by Melissa Baikie-Rick

ARBUCKLE PARKS AND RECREATION DISTRICT

PO BOX 1376

ARBUCKLE, CA 95912

*Meeting Minutes*

*August 21. 2017*

I. **Call to order**

Ellen Voorhees called to order the regular monthly meeting of the ARBUCKLE PARKS AND RECREATION DISTRICT at 7:10 p.m. on 8/21/17 at 309 5<sup>th</sup> street, Arbuckle.

**Roll call of officers / Members**

PRESENT	Ellen Voorhees, Chair
	Chuck Wayman, Vice Chair
	Andrew Pina, Member at Large
	Jody Ehrke, Treasurer
Absent	Melissa Baikie-Rick
Present	Mary Grimmer, Program Director

II. **Approval of Agenda:** Jody Ehrke moved and Chuck Wayman seconds to approve the agenda.

**Approval of minutes from last meeting:**

- a. it was motioned by Chuck Wayman and Jody Ehrke to approve the June 2017 minutes, motioned carried
- b. Approval of July and Annual Minutes were tabled

III. Treasurers Report

- a. Account Balances at Umpqua and County were motioned for approval by Chuck Wayman and Jody Ehrke, motioned carried
- b. Monthly bills were motioned for approval by Chuck Wayman and Jody Ehrke, motion carried
- c. Review of Pool costs will be reviewed with PJUSD to be discussed at a later date

IV. **Public Comments:** no comment

V. **Old Business**

- a. Program – no current programs running. Pool and swim are finished for 2017
- b. Park improvement – no report
- c. Budget & future plans – budget was submitted by Mary Grimmer, it was motioned for approval by Jody Ehrke and Chuck Wayman, motion carried

VI. **New Business –**

- a. Add Mary Grimmer to Checking Account at Umpqua, motioned by Jody Ehrke and Chuck Wayman, motion carried

Meeting Adjourned 8:15 p.m.

Minutes submitted by Jody Ehrke



## **Arbuckle Parks and Recreation District**

PO Box 1376 ~ 309 5<sup>th</sup> Street, Arbuckle, CA 95912

September 18, 2017

### **Meeting Minutes**

#### **I. CALL TO ORDER**

Ellen Voorhees called to order the regular monthly meeting of the ARBUCKLE PARKS AND RECREATION DISTRICT at 7:05 pm on September 18<sup>th</sup>, 2017 at 309 5<sup>th</sup> Street, Arbuckle, CA

#### **ROLL CALL OF OFFICERS / MEMBERS**

Chairperson Ellen Voorhees conducted rollcall and the following people were present:

Melissa Baikie-Rick – Secretary

Jody Ehrke – Treasurer

Chuck Wayman – Vice Chairperson

Andrew Pina – Member at Large

Also present was Ailed Garcia-Saaverda and Jason Gibbons

#### **II. AGENDA & MINUTES**

- a. Agenda: A motion to approve the June agenda was made by Jody Ehrke, seconded by Andrew Pina, and the motion carried by a unanimous vote
- b. Minutes: A motion to approve both the July Regular and Annual minutes was made by Jody Ehrke, seconded by Chuck Wayman, and the motion carried by unanimous vote

#### **III. TREASURER'S REPORT**

- a. Account Balances: Tabled
- b. Monthly Bills: A motion to pay the bills as submitted was made by Jody Ehrke, Andrew Pina seconded and the motion carried by unanimous vote; Hence forth all bills will be submitted as estimates; A motion to purchase two lifeguard chairs and three (3) ring buoys was made by Jody Ehrke, seconded by Melissa Baikie-Rick and the motion carried by unanimous vote and will be an in-kind purchase

#### **IV. PUBLIC COMMENTS**

None

#### **V. OLD BUSINESS**

- a. Programs: Hiring for basketball and advertising at the high school; Requirements and expectations for employment will be explicit in Return to Work letter to current employees; Sign-ups for basketball to be held at the Pancake Breakfast and during the Pumpkin festival; Halloween Carnival and Fun Run are both happening this year
- b. Park Improvements with ARC: No new news from ARC; A gate has been suggested to help get kids off of the roadside on the perimeter of Balfour park and Mary has a quote for \$1,500 for a Man-Walk fence gate; Ellen to meet with Mr. Steuvenberg for a site inspection next week
- c. Budget:
  - i. A motion was made by Jody Ehrke to approve the County balance be split into three (3) separate fund centers: pools; programs; parks & facilities; motion was seconded by Melissa Baikie-Rick and the motion carried by unanimous vote
  - ii. A motion to approve the assessment dollars be split 30/40% pool and 60/70% parks & facilities, was made by Andrew Pina, seconded by Chuck Wayman and the motion carried by unanimous vote
  - iii. A motion was made by Jody Ehrke that we retain the previous year's profits in the programs account; seconded by Melissa Baikie-Rick; motion carried by unanimous vote



**VI. NEW BUSINESS**

- a. Little League: Jason Gibbons proposed Charlene Vaughn, Ellen Voorhees and Jason Gibbons to look into and research options for Land Purchase.
- b. Meeting with PJUSD: The District discussed slitting pool costs.
- c. Elections:
  - i. Chuck Wayman motioned to appoint Andrew Pina & Jody Ehrke to the open board positions, Ellen Voorhees seconded and the motion carried by unanimous vote at 9:00 pm
  - ii. Jody Ehrke motioned to appoint Ellen to the open board position, Chuck Wayman seconded and the motion carried by unanimous vote at 9:01 pm
  - iii. Jody Ehrke motioned to accept Melissa Baikie-Rick's letter of resignation, Chuck Wayman seconded and the motion carried by unanimous vote at 9:03 pm
  - iv. Jody Ehrke motioned to appoint Ailed Garcia-Saaverda to the open board position, Ellen Voorhees seconded and the motion carried by unanimous vote at 9:05 pm

**VII. ADJOURNMENT**

The meeting was adjourned by Ellen Voorhees at 9:06 pm; Next meeting is to be determined, at 309 5<sup>th</sup> Street, Arbuckle, CA; Minutes submitted by Melissa Baikie-Rick



## **Arbuckle Parks and Recreation District**

PO Box 1376 ~ 309 5<sup>th</sup> Street, Arbuckle, CA 95912

October 16, 2017

### **Meeting Minutes**

#### **I. CALL TO ORDER**

Ellen Voorhees called to order the regular monthly meeting of the ARBUCKLE PARKS AND RECREATION DISTRICT at 7:20 pm on October 16th, 2017 at 309 5<sup>th</sup> Street, Arbuckle, CA

#### **ROLL CALL OF OFFICERS / MEMBERS**

Chuck Wayman conducted rollcall and the following people were present:

Jody Ehrke – Treasurer  
Chuck Wayman – Vice Chairperson  
Andrew Pina – Member at Large  
Mary Grimmer-Program Director

#### **Absent**

Ellen Voorhees – Chairperson

#### **Guests**

Ailed Garcia-Saavedra  
Jason Gibbons-Little League  
Rod Bradford-ARC

#### **II. AGENDA & MINUTES**

- a. Agenda: A motion to approve the October agenda with change of order of VI. a.& b., and strike Melissa Baikie-Rick was made by Chuck Wayman, seconded by Andrew Pina, and the motion carried by a unanimous vote
- b. Minutes: A motion to approve both the September with changes was made by Chuck Wayman, seconded by Andrew Pina, and the motion carried by unanimous vote

#### **III. TREASURER'S REPORT**

- a. Account Balances: August Budget was approved and passed with motions from Jody Ehrke and Chuck Wayman.
- b. Approval of October balances and October bills not to exceed \$3000 were motioned by Jody Ehrke and seconded by Chuck Wayman, motioned passed.

#### **IV. PUBLIC COMMENTS**

None

#### **V. OLD BUSINESS**

- a) Programs-Basketball currently has 200 kids signed up. 2<sup>nd</sup> grade will play interleague with Maxwell. All Coaching positions are filled. Third/Fourth and Fifth/Sixth will play county wide. Basketball employee spots are being filled.
- b) Park Improvements with ARC –
  - a) A split tree is to be looked at uptown for trimming.
  - b) ARC is purchasing property which may eventually be donated to APRD as an extension of Balfour Park.
  - c) Ask for two more bids for Park tree maintenance to be voted on in November.
  - d) Spyers contract expires in November. We will be asking for bids to include garbage pickup, the option of Little League field, and all existing park landscaping maintenance.
- c) Budget was approved and signed.

- d) Little League-Jason Gibbons discussed Land purchase between ARC and Little League-discussion was had on future steps of project.

**VI. NEW BUSINESS**

- A. Board Vacancy Position-Appoint and accept Aided Garcia-Saavedra to board. Motioned by Jody Ehrke and seconded by Chuck Wayman, motion passed.
- B. Board Officers-Board Positions were motioned by Jody Ehrke and seconded by Andrew Pina
  - a. Chuck Wayman-Chairperson
  - Ellen Voorhees-Co-Chairperson
  - Andrew Pina-Treasurer
  - Jody Ehrke –Secretary
  - Ailed Garcia-Saavedra-Communications

**VII. ADJOURNMENT**

The meeting was adjourned by Chuck Wayman at 8:37 pm; Next meeting is to be determined, at 309 5<sup>th</sup> Street, Arbuckle, CA  
Minutes submitted by Jody Ehrke

ARBUCKLE PARKS AND RECREATION DISTRICT

PO BOX 1376

ARBUCKLE, CA 95912

*Meeting Minutes*

*November 20, 2017*

**I. Call to order**

Chuck Wayman called to order the regular monthly meeting of the ARBUCKLE PARKS AND RECREATION DISTRICT at 7:10 p.m. on 11/20/17 at 309 5<sup>th</sup> street, Arbuckle.

**Roll call of officers / Members**

Chuck Wayman, Chair  
Ellen Voorhees, Vice Chair  
Andrew Pina, Treasurer  
Jody Ehrke, Secretary  
Ailed Garcia-Saavedra - Member  
Mary Grimmer, Program Director

**II. Approval of Agenda:** Jody Ehrke moved and Chuck Wayman seconds to approve the agenda.

**III. Approval of minutes from last meeting:** Minutes were tabled for October 2017.

**IV. Treasurer's Report:**

- a. Account balances for October/November 2017 (county & Umpqua) were submitted. Andrew Pena moved and Chuck Wayman seconds, motion carries.
- b. Bills were submitted for November 2017, Jody Ehrke motioned and Chuck Wayman seconds to approve the bills, motion carries.
  - i. Standard December bills to be paid as per previous approval (no December meeting)
  - ii. New Staff & Player gear for Basketball was motioned by Jody Ehrke and seconded by Andrew Pina to be paid up to \$4000.00, motioned carried.
  - iii. Further discussion on pool bills with PJUSD will be had with Ellen Voorhees and Mary Grimmer.
  - iv. Up to \$5,500.00 was approved to purchase Pool Guard Chairs from Lincoln Supplies. Motioned by Ellen Voorhees and Andrew Pina, motion carried (cost will be used as in-kind with PJUSD).

**V. Public Comments:** no comment

**VI. Old Business:**

- a. Programs- Mary reported that basketball has begun. Ellen will check on Scoreboards at the gym.
- b. Park improvement-no report
- c. Budget-no report
- d. Little League-land acquisition in progress
- e. Trees at Balfour Park-in progress (necessary tree maintenance)
- f. Board positions and appointments-oaths were signed and filed, and positions appointed for Ellen Voorhees, Jody Ehrke and Andrew Pina.
- g. Mary Grimmer was alerted to an individual using the park without proper authorization. It was advertised and money was collected for a class. Mary will contact individual to inform them of proper protocol.

**VII. New Business:**



- a. Christmas Parade- Santa will be in Arbuckle 12/10/817. John Allen will take pictures. Flyers are out.

Chuck Wayman adjourned the meeting at 8:15 p.m.

Minutes submitted by Jody Ehrke